

**Friends of the Little Miami State Park
ZOOM Online General Board Meeting
01-13-2021
Meeting Minutes**

Call to Order: Steve Murphy

Introduction of Members and Guests: Steve

Board Members Present: Steve Murphy, Ron Gorley, Dick Feldmann, Becky Retzer, Rick Forrester, Larry Bloomfield, Bruce Cortright

Guests: John Telintelo, Melissa Clark - ODNR (via phone)

Approval of Minutes from 2020-11-22 & 10-13-2020:

Becky motioned to approve the 10-13 & 11-22 minutes. Rick seconded. All approved

Treasurer's Report - Dick Feldmann (5 min)

Cash on Hand:	9/30/2020	12/31/2020	Change +/-
Unrestricted	\$41,231	\$55,293	+14,062
Restricted	14,135	11,898	(2,237)
Safety	3,311	2,811	
Memorial bench & Kiosk	10,824	9,087	
Reserved	4,420	3,105	(1,315)
Pollinator garden program	1,350	1,350	
Corwin Shelter	2,070	755	
Spring Valley crosswalks & signs	1,000	1,000	
Operating Account	17,429	27,868	+10,439
Savings Account	42,357	42,373	+16
Receivables	0	55	+55
Total	\$59,786	\$70,296	+10,510

Treasurer Narrative: Dick Feldmann

- Financial Statements for 2020 sent to board on January 10th.

- Board motion to accept 2020 Annual Financial Reports

Dick opened to discussion. The Board approved the 2020 Financials.

Expenses:

- Liability Insurance – Atlantic Casualty \$3,100 est.
 - Results Plus 1-year license – Metafile, \$973
 - Web site hosting – Navigate Tomorrow, \$385

Dick motioned we approve the Liability Insurance not to exceed 3,100. Ron seconded. Approved.

Dick motioned to pay Results Plus 1 for annual license for \$973. Ron seconded. Approved.

Dick motioned to pay Navigate Tomorrow for our annual web-hosting for \$385. Ron seconded. Approved.

Dick motioned to pay Constant Contact's 6 month renewal at \$500. Ron seconded. Approved.

- Trail maintenance milage rates
 - 2021 IRS standard milage rates for business use: 56 cents/mile
 - 2019 rate 58 cents/mile
 - 2020 rate 57.5 cents/mile
 - Board Motion: For 2021 FLMSF will pay
 - \$0.56/mile for driving personal vehicle along or between points on the trail.
 - \$0.66/mile for driving personal vehicle while pulling or hauling material or equipment on the trail (to include hauling equipment to/from the equipment storage facility) for purpose of maintaining the trail.

Dick motioned for 2021 FLMSF approval of mileage rates at .56/mile for personal vehicle driving on trail and .66/mile if pulling or hauling material or equipment on the trail. Ron seconded. Approved.

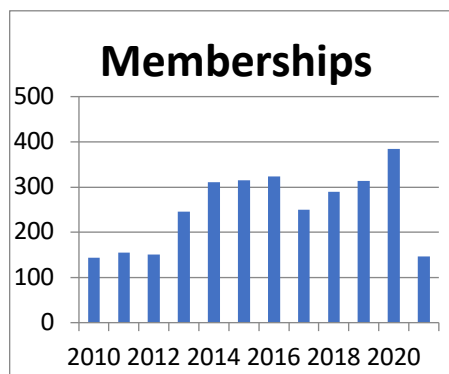
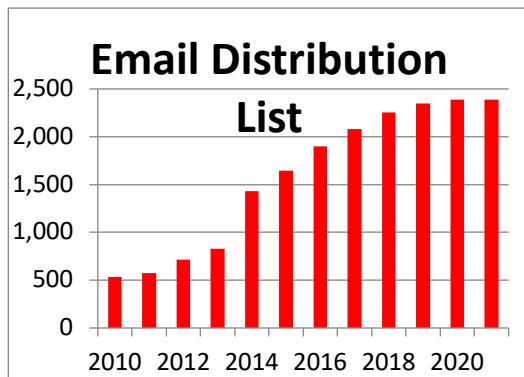
Major Income items (Oct, Nov, Dec):

- Last 4 benches installed. Cleared \$1761
- Donations in memory of Jerry Carletti: \$1,955

- Major Expense items approved and paid (Oct, Nov, Dec):
 - Mid-North Tool Cash move
 - Advantage Storage 1-year: \$1609
 - Moving expenses: \$74
 - Refund CCC Store& Lock: (\$627)
 - Ernst Concrete: \$1316 Corwin picnic shelter concrete
 - Horticulture Management: \$2800 invasive species control
 - Village of Spring Valley: \$500 crosswalk painting
 - Baxla Tractor Sales: \$532 winter maintenance tractor and R-cutter
 - EADS Fence: \$400 lumber for Caesar Creek bridge railing repair

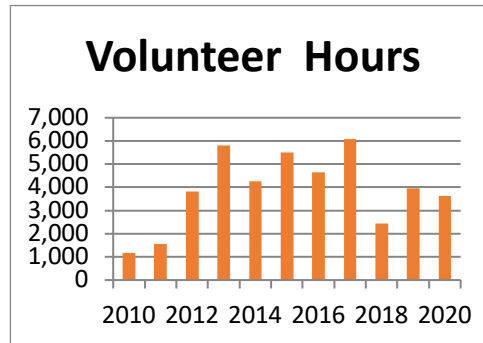
Metrics: Steve Murphy (5 min)

	<u>11-22-2020</u>	<u>01-13-2021</u>	<u>+/-</u>
Email Distribution List:	2,390	2,386	(4)
Memberships:	395	146	
Volunteer Hours:	3,613	4,411	+798
Facebook "Followers":	1,655	1,682	+17
Twitter "Followers":	57	57	+0



STRATEGIC PLAN.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty



2021 PLANNING

- Annual Meeting.
 - When and where? May or November.
After discussion. The board felt later in the year.
 - Currently 4 Board members are up for election this year 2021, i.e. President, Vice President, Treasurer, and one Member at Large.
We may want to correct the situation where we have 3 officers up for reelection the same year.
 - a. Ron Gorley is not planning on re-running - 10 months to fill the Vice Presidency
 - b. We may want to make a formal change to our charter to cover the staggering of election terms and change in Annual meeting.
Ron will review and suggest revisions/changes.
 - Officer recommendations
 - Board member recommendations

Current Board members:

- | | |
|-------------------------------------|-----------------------|
| • Steve Murphy, President | 2-year term 2019-2021 |
| • Ron Gorley, Vice President | 2-year term 2019-2021 |
| • Dick Feldmann, Treasurer | 2-year term 2019-2021 |
| • Becky Retzer, Secretary | 2-year term 2020-2022 |
| • Bruce Cortright, Member at Large | 2-year term 2019-2021 |
| • Rick Forrester, Member at Large | 2-year term 2020-2022 |
| • Larry Bloomfield, Member at Large | 2-year term 2020-2022 |

- Remote Meetings

Currently FLMSP uses ZOOM to support remote meetings; ODNR uses Microsoft TEAMS. In fact, no employee of ODNR is permitted to participate in a ZOOM meeting. Because of relationship between FLNSP and ODNR, FLMSP will be changing to Microsoft TEAMS as soon as possible and practical.

Steve and Dick are working on Microsoft TEAMS

2021 Projects

The following is a list of projects mapped onto the Strategic Plan:

Strategic Plan

1. Safety

- Intersections
 - Ladders
 - Sight lines
 - Possibly Sentinels can take this over and report in.
 - Horizontal and vertical signage
 - Flashing STOP signs
 - Model Intersection
 - Rt. 126 – need flashing STOP signs
Dick motioned for two solar blinking signs at less than 2,800. Rick seconded. All approved
 - Berm encroachment
 - Pavement markings, e.g. center lines
 - Fences
 - Trail sentinels
 - Trail etiquette
- Larry submitted the following recommendations to be posted to our website:
1. All trail users (walkers, runners, skaters, cyclists) must use the right side of the trail. The only time a trail user should be on the left side is while passing.
 2. Groups of 4 or more cyclists (other than families with small children) should ride single file and leave a space between riders to allow faster cyclists to pass. Pacelines are discouraged.
 3. Speed limits: Recommend posting slower speed limits on crowded sections of trail.
- Speed Limit Sign Locations. Ron Gorley.
Ron will take a look at each of the intersections and come back to the Board with recommendations as to where to put the signs. Melissa will take FLMSP Board's recommendations into consideration.
 - eBikes. Larry Bloomfield
Larry discussed how the use will be increasing with speed limits most likely going up. Do we want to change speed limits in congested areas?

2. Condition & Drainage

- Scarifying and crack filling

Bruce discussed this will be an ongoing problem. Cutting down trees may be the only answer. Bruce believes we need to purchase our own grinder so that the work may be spread out throughout the year versus doing all in one week. One scarifier would be adequate.

- Erosion
- Culverts

- Request with Senator Wilson's office \$200,000 directed for use on the LMSP. Originally we brought up the Oregonia area where there were major safety issues with mud. Later in the winter, Kyle went out and did extensive work to this area which resulted in a significant improvement. Do we need to redirect our request?
- Ron talked to Melissa several weeks ago to discuss priority areas.

- Per Melissa, ODNR's funding has not been broken down yet.
- ODNR's priorities are O'Bannon Creek Bridge (underway)

ODOT inspects the bridges (O'Bannon Creek Bridge had a rating of 3 out of 10) – Structural instability and erosion issues. The Structural study presented 6 alternatives. The preferred alternative was a total replacement – factoring permitting, cost and closures needed.

Status of the other 3 other problem bridges - have been funded. (Corwin Rd 18.3, Beech St 45.9)

Contractor selected. A preconstruction meeting is scheduled for January 29. Final paving on all bridges cannot be done until weather is warmer. The work includes the berm along the new pavement in Morrow. The work will require closures. Dick asked that Melissa let FLMSF know how long each closure will be so we can put in Trail Mail and Facebook.

Melissa – slip between Mathers and 71 bridge. – nothing has been looked at or engineered – problem is there is no room to move trail or work

Bruce sent Kyle a picture of the sink hole near 43.5 with orange fencing – needs culvert replaced.

ODNR & ODOT came to the difficult decision when work begins on the 22/3 bridge that Foster's trailhead intersection will be closed during the approximately 2 months of work. The safety of trail users as well as road traffic was taken into consideration as to this already dangerous crossing. **Becky will notify Janet so we can begin announcing the upcoming closure. Melissa will keep FLMSF updated on closure dates.**

- Shipping container(s)

Bruce is meeting with Ernst Concrete as to which areas we will be able to use. Bruce looked at shipping containers in Lockland: budget, low-end – 1300, 1500 for a better one or 2300 for a new one. There would be an addition cost of @ 150 for delivery.

- Trail tool storage

Dick requested we do an inventory of all of our equipment/tools this Spring.

Ron/Rick will report on Foster's, Bruce will do South, Dick will do North, Rich Easterly could check on Morrow Cache.

Tools:

Bruce recommended the handlebar weed eaters. Tom McCray requested a Stihl HT103 pole pruner (\$600).

- Bridge surfaces

3. Volunteer Management

- Volunteer management software

Becky will schedule a meeting for the Volunteer Steering Committee to move forward again with reviews of software, volunteer management.

Volunteer recognition

4. Amenities/Convenience

- Benches
1 open slot – south of Spring Valley,
- Kiosks
 - Becky is keeping in touch with Carol re. the Morrow kiosk.
 - Looking into thicker cork for Corwin, S. Lebanon and Foster's kiosks.
- Corwin shelter. Tom McCray/Dick Feldmann
The shelter framework is up, concrete work done & slab is done. The roof just needs to be completed. -
- Spring Valley kiosk
- Bike racks
- Bicycle repair stations –
Loveland (Nesbitt Park) the pump is broken.

5. Beauty

- Pollinator
 - **Becky will contact Jim Mason to get an update**
 - Becky is working with Eagle Scout & ODNR to get approval for kiosk
 - Requested the Oregonia Pollinator Prairie be a location to be considered for a memorial bench.
- Reforestation
 - Rick will be putting in a request for monies to order trees this year.
- Invasive control

6. FLMSP Administration.

- Funding, e.g. donations, memberships, grants
- Events, e.g. helmet day
- Web site
- Relationships, e.g. Cartridge Brewing
- Counters

Ron – Warren county requested count data. Looking at getting the data usable by the end of this month.

Ron will meet with Tri-State Trails early in February to discuss. Ron will also check on the renewal fee.

- Microsoft TEAMS.

Next Meeting: February 10 at 6:30 using ZOOM.

Meeting adjourned by Steve