

**Friends of the Little Miami State Park
TEAMS Online General Board Meeting 05-12-2021
Meeting Minutes**

Call to Order: Steve Murphy

Introduction of Members and Guests: Steve Murphy

Board Members Present: Steve Murphy, Ron Gorley, Dick Feldmann, Becky Retzer, Bruce Cortright, Rick Forrester, Larry Bloomfield

Guests: Brad Fericks, Melissa Clark (ODNR), Fritz Buschmann, Don Hahn

Approval of Minutes from 2021-04-14: Becky Retzer

Becky motioned that we approved the minutes from April 14, Ron seconded. Approved

Treasurer's Report: - Dick Feldmann (5 min)

Cash on Hand:	3/31/2021	4/30/2021	Change +/-
Unrestricted	\$56,328	\$58,453	+2,125
Restricted	9,022	8,859	(163)
Safety	737	737	
Memorial bench & Kiosk*	8,285	8,122	
Reserved	2,105	2,105	
Pollinator garden program	1,350	1,350	
Corwin Shelter	755	755	
Operating Account	15,009	16,964	+1,955
Savings Account	52,390	52,397	+7
Receivables	56	56	0
Total	\$67,455	\$69,417	+1,962

* Once Spring Valley Kiosk is completed, we will have fulfilled the request on the Aug 2020 Applebaum donation and the remainder will be reclassified as unrestricted.



ProfitandLoss_April
2021.pdf



Balance
Sheet_April2021.pdf

Treasurer's Narrative: Dick Feldmann

- Financial Statements sent to board on May 8th.
- Expenses requiring board motion.
 - Nothing scheduled till July.
- Major Income items:
 - Rachel Reardon - \$500

- Gary and Pamela Davis - \$535
- Kim Korson - \$546 in transfer of mutual fund shares
- Betty Zea and Douglas Bosworth Charitable Gifting Fund grant for \$1,000
- Major Expense items approved and paid:
 - Smith-Feike-Minton Insurance, D&O Policy \$1,245
- Other Items of Interest
 - SFM Insurance SFM offering us an add-on of a Employment Practices Liability Insurance at \$250./year:
“Employment Practices Liability (ELPI) which comes with 3rd party wrongful acts, this would provide coverage for allegations of wrongful eviction, sexual harassment and protected Discrimination brought by residents, customers, patrons, contactors & vendors – people that are not employees.”

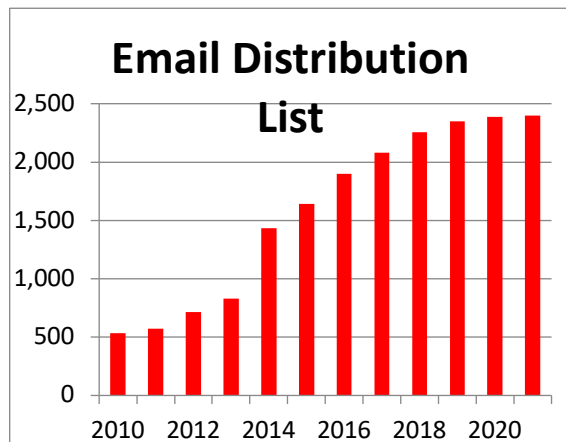
Fritz Bushmann indicated that EPLI usually provides coverage against suits by employees. The agent's description of coverage is different than the EPLI that he is familiar with, but that insurance companies can offer unique coverages to differentiate themselves.

Dick Feldmann stands by my recommendation that we don't purchase this add-on.

Dick recommendation is that we do not purchase this add on.

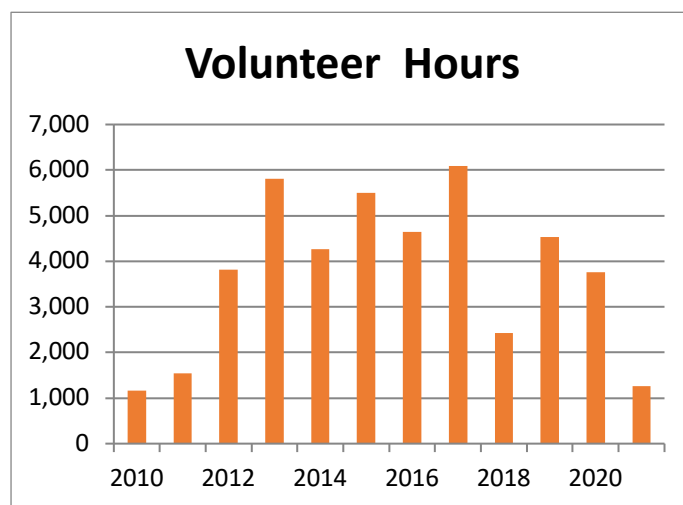
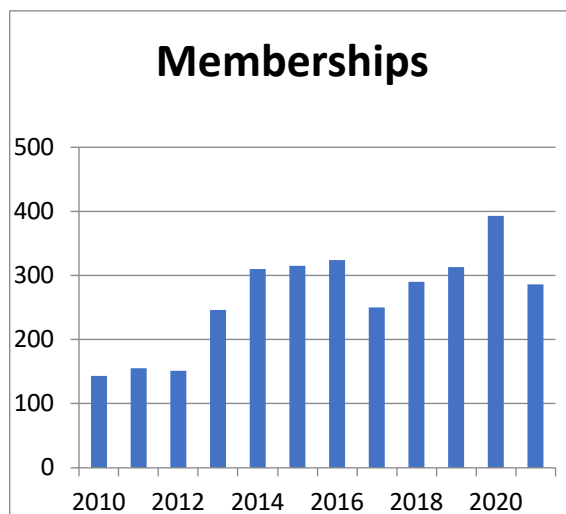
Metrics: Steve Murphy (5 min)

	<u>04/14/2021</u>	<u>05/14/2021</u>	<u>+/-</u>
Email Distribution List:	2,407	2,396	-11
Memberships:	267	286	+19
Volunteer Hours:	471	1,255	+784
Facebook Likes		1,811	+1,811
Facebook "Followers":	1,919	1,945	+26
Twitter "Followers":	57	59	+2



- Trailmail. Statistical comparison.

	Overall Avg	Open Rate	Click Thru	Bounce
• All industries		17.1%	10.7%	10.3%
• All Non-Profits		21.7%	10.1%	10.3%
• Trail Mail 4/10/2021		53.6%	28.3%	8.0%



STRATEGIC PLAN.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty

2021 PLANNING

- Annual Meeting.
 - When and where?
 - Currently 4 Board members are up for election this year 2021, i.e. President, Vice President, Treasurer, and one Member at Large.
 - Based on the list below we need to recruit a new Vice President.

Current Board members:

- Steve Murphy, President 2-year term 2019-2021
Steve **WILL BE** standing for reelection at the 2021 Annual Meeting.
- Ron Gorley, Vice President 2-year term 2019-2021
Ron **will NOT be** standing for reelection at the 2021 Annual Meeting.
- Dick Feldmann, Treasurer 2-year term 2019-2021
Dick **WILL BE** standing for reelection at the 2021 Annual Meeting
- Becky Retzer, Secretary 2-year term 2020-2022
- Bruce Cortright, Member at Large 2-year term 2019-2021
Bruce **WILL BE** standing for reelection at the 2021 Annual Meeting.
- Rick Forrester, Member at Large 2-year term 2020-2022
- Larry Bloomfield, Member at Large 2-year term 2020-2022

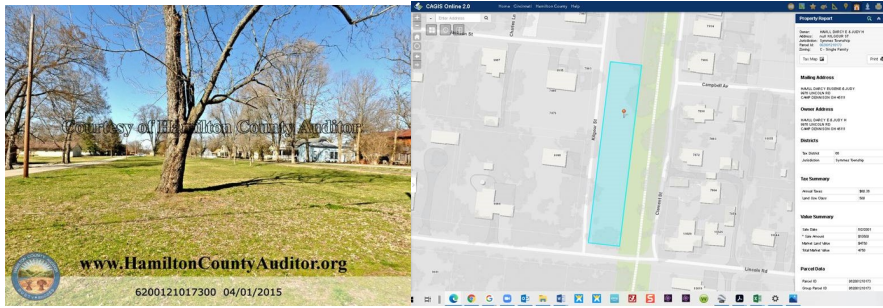
0. ODNR.

- COVID19. The following 4 items have been offered to Melissa Clark. The thought is that these items will govern volunteers on the Trail as we look forward to a post COVID19 world.
 - All Trail volunteers are encouraged to be vaccinated.
 - Masks are not required while at the job site. However, when interfacing with the public, Trail volunteers must put on their mask.
 - Social distancing of 6 feet is the standard.
 - Trail volunteers are required to use hand sanitizer when arriving at the job site.
- Friends Group MOU. Dick Feldmann.
 - **Ron reviewed what he emailed to the Board with revisions suggested by Dick & Becky.**
 - **Melissa asked that we establish a timeline for the MOU – including our required annual meeting. In a week we could be in agreement to have it signed and then the following week plan on the meeting. Tentatively schedule the meeting for May 19th.**

- FLMSP – Bylaws – Ron Gorley
 - **Need to change the annual meeting and once a year formal board of directors meeting. Ron will revise the bylaws and send out revisions for the Boards review.**
- Capital plan. Federal Grant opportunity: repave Hedges Road (MM 3.3) to Roxanna-New Burlington (MM 8.4). Matt Lindsay MVRPC. Matt Lindsay
- Corwin Shelter. Dick Feldmann and Melissa Clark.
 - **June 1, 2 & 3rd scheduled work days for ODNR for the Shelter. Melissa stated they could use drills (cordless & with cords). There is power at the restroom. Kyle is heading the effort so volunteers should let him know. It was decided that it would be best for FLMSP to rent the drills. Kyle has purchased drill bits. Dick will coordinate with Kyle**
- Bridges and Bridge Surfaces
 - Rte 22/3 Bridge
 - O'Bannon Creek
 - Beech Run Bridge - **Going well and on time – should be cleaned up and out of there by Friday.**
 - Oregonia – **Will begin on Monday, May 16th.**



- Camp Dennison Pollinator Garden. Becky Retzer



- ODNR is willing to accept Mr. Havill's offer, but it will take some unknown amount of time for ODNR to process this donation.

Melissa – Staff will be at Corwin to turn on the water & clean. Open by Friday for the weekend

O'Bannon bridge. Study is done – project is moving through signatures/approvals. Most likely 2022 – design build with minimized closures.

Morrow got funding for the Morrow bridge – ODNR will manage the work – ie. Painting, maintenance

Randy, Carol & Steve on trail as ODNR staff.

Strategic Plan 2021 Projects mapped onto the Strategic Plan.

1. Safety

- Speed limits: “
Dick Feldmann will work with A&A Safety to design a pavement image for congested areas for ODNR's approval.
- Loveland
- 126
- Milford
- Morrow
- Fosters
- Enforcement.
- Intersections.
- Ladders.
- Sight lines.
- Vertical signage.
- Berm encroachment
- Pavement markings, e.g. center lines only at intersections.
- Fences.
- Trail Sentinels. Don Hahn. Rick Forrester has been recruited as Don Hahn's replacement as Committee Chair for Trail Sentinels.
- Condition & Drainage
- Trail Closure. Bridge work at 22/3 and Fosters. Closure June 7 for 2 months.
- Moeller Athletic Complex. Phil Obermiller. The installation of the Moeller Athletic Complex east of the trail just north of Branch Hill Miamiville Road is having some

negative effects. Heavy equipment is crossing the trail at the foot of Perry Street and is beginning to tear up the surface.

- Storage Caches.
 - Spring Valley.
 - Morrow/South Lebanon.
 - Fosters.
 - Miamiville/Camp Dennison. Bruce Cortright
- Bump Grinding. Don Hahn.
 - We thought we had recruited a successor to Don Hahn, but it didn't pan out.
 - Meeting on Tuesday May 11. Gary Gross, Don Hahn, Kyle Ranck, Melissa Clark, Steve Murphy
 - Takeaways
 - Identify trees within 6 feet of trail to be felled.

Rick will mark trees from Foster's to Caesar Creek, Dick will mark Caesar Creek to Hedges. Bruce will mark Loveland – South. Will use white paint markings 3" x 6"
 - Identify and mark where roots are causing the trail to heave and crack.
 - Identify commercial vendors to do the felling.
 - Identify commercial vendors to do the Trail cutting/patching.
- A couple of potential rentable tools:

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AA Not Secure — shequiprent.com



(Representative photo, actual trencher may vary)
24" x 5" digging depth
Rate includes trailer, 2" ball required
Best results with dry ground
11 hp Gasoline engine
34" wide
All hydraulic operation

Close This Window

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AA Not Secure — shequiprent.com

Vermeer Trencher


Digs 6" wide x 42" depth
34 hp Diesel powered
4 wheel drive
4350 lbs. operating weight
56" wide
Rental rate includes trailer, Class I

Close This Window

- Crack Filling.
- Erosion.
- Culverts.

2. Volunteer Management. Becky Retzer, Dick Feldman
 - Functionality. Volunteer recruitment, onboarding, hours, recognition.
 - Software. Still reviewing software, e.g. Signup Genius, Volgistics.
3. Amenities/Convenience
 - Benches. Ron Gorley
 - **New bench for along Spring Valley Wildlife area.**
 - Kiosks.
 - Spring Valley. Dick Feldmann.
 - **Structure is done Dick is working on the doors/windows & cork & backing.**
 - Morrow. Carol Whitacre.
 - Modify existing 3-sided structure (less expensive) OR build new “standard” kiosk ala Loveland (more expensive).

Becky left vm for Carol and has talked to Ms. Stump regarding their plans for Phegley Park

 - Single Panel Kiosks
 - Oregonia. Eagle Scout project for Pollinator Garden.
 - Butterworth area – **Becky will call another referred Eagle Scout to see about doing a kiosk**
 - Bike racks. Ron Gorley

Location	# Bike Racks
Morrow	
Phegley Park	None
Spring Valley	None Dick
Grandin	None
 - Bicycle repair stations.
4. Beauty
 - Trash.
 - Butterfly/Pollinator Garden. Becky Retzer.
 - Waiting to hear back from Jim Mason on treatment and when seed can be sown. Area treated on April 15.
 - Reforestation. Rick Forrester.
 - Invasive control. Jim Mason.
5. FLMSP Administration.
 - Succession. It’s time to make this a priority.
 - Volunteer Software. Becky Retzer, Dick Feldman.
 - Funding, e.g. donations, memberships, grants.
 - Counters. Ron Gorley.
 - 2019 1,530,226
 - 2020 2,349,416
 - 2021
 - **No new numbers – Ron will check year to date and will send out this information.**

- Events
 - Helmet event. Don Hahn.
 - The 2021 helmet giveaway will be May 22 10:00AM-2:00PM in Nesbitt Park.
 - **190 Helmets, list of volunteers (9-10), planning on 2 lines to help speed up the process.**
 - Don continues to look for his successor as Committee Chair.
- Technology.
 - Web site. Rod Martin.
 - Upgrade web site “core”.

6. Outreach.

- **Meeting Schedule.**

Future General Board Meetings will be virtual via Microsoft TEAMS until the current COVID-19 restrictions are relaxed. The next TEAMS General Board Meeting will be Wednesday June 9 6:30-8:30 PM.

The Annual Meeting will be postponed until the current CVD-19 restrictions are relaxed. Tentative is November.

Additional Topics:

Rick Forrester – talk to some people on the trail and said they don’t really know what is coming on.

Rick also brought up the list of volunteers and their status is on our website– Becky will have removed.

Brad Fericks – use to volunteer with Paul Morgan and help recruit and sharpen tools. Would like to have an outdoor workout station under the 22/3 Bridge (Par Cours). Will work on a proposal and send to Melissa.

Motion to adjourned – Rick seconded – Approved.