

**Friends of the Little Miami State Park
Board of Directors' Meeting 7/13/2016
Loveland, OH**

7:00PM Call to Order – Ron Gorley

Present: *Bruce Cortright, Mike Dresch, Ron Gorley, Don Hahn, Paul Morgan, Janet Slater, George Stockham, John Theuring*

Absent: *Rich Easterly, Aaron Rourke*

ODNR: *Ken Elliot*

Guest: *Rick Forrester, Chuck Mason, Becky Retzer*

Approval of Minutes from April 25

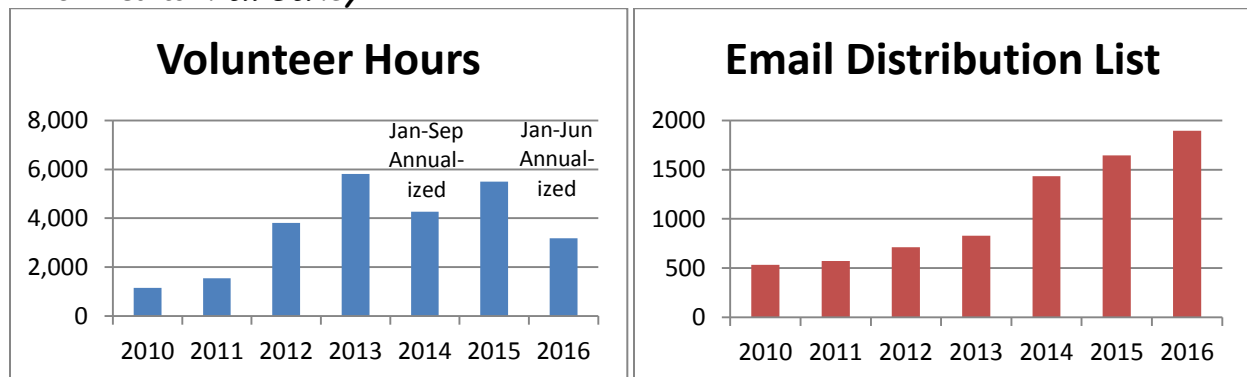
Motion to accept: Don Hahn Seconded: George Stockham Motion Carried

Treasurer's Report - Mike Dresch

As of 7/5/16			
Cash On Hand:		Restricted Funds:	
Savings Account	\$40,098.85	Interact for Health	\$11,428.37
Checking Account	<u>\$15,343.39</u>	Total	\$11,428.37
Total	\$55,442.24		
		Unencumbered Funds	\$44,013.87

The audit report was distributed. It was noted that the one concern of the auditor had was that there were no one double checking bank statements. As a result, Mike Dresch has been sending copies of the bank statement to the board members. George Stockham has agreed to "officially" report back to Mike Dresch of reading and checking these statements when received.

FLMSP Metrics - Ron Gorley



Ron Gorley pointed out that the graph shows 2016 volunteer hours are down. He suspects that the problem is a failure to record hours and, therefore, emphasized the importance of regularly recording ALL volunteer hours; including time spent at board meetings, preparing for work sessions, working on records at home...

The Facebook page was brought up. There are about 800 likes. Information available are things like updated trail closing. Janet Slater is looking for a volunteer to manage the Facebook page.

ODNR – Ken Elliot

- Thanks for all for the help on the trail
Ken Elliot emphasized his appreciation of all that FLMSP do. Noted that the recent storm in Corwin left debris on the trail that was removed by a joint effort of ODNR and FLMSP working side-by-side.

Ken Elliot believes that all upcoming activities on the trail now have Special Activity Permits. He said that if an activity is not on the calendar, then chances are it does not have a permit. He should be notified in that case.

- Current plans for upcoming trail work
 - ➔ *The Ernst waterline should be completed in the next few days.*
 - ➔ *KZF paving:*
Pre-work is being completed, but it is not out for bid yet. Ken Elliot admitted that it is behind schedule, but will be started and far enough into that if an extension to the grant needs to be requested, it will be given.
 - ➔ *The flail mower will be in use for the 3 to 4 weeks going south to north. Possible hold up would be availability of transport trailer and weather.*

Bruce Cortright mentioned that on September 11th he would be leading a group of volunteers to do trail work including painting over graffiti on the Miamiville bridge.

Interact for Health Update – Steve Murphy

- FLMSP is on the list for potential “donor advised” funding in the amount of \$23,000:
 - \$13,000 crack-filling
 - \$10,000 tools*It was suggested that among tools to be bought could be a second DR mower. Since ODNR wants all mowing to be done by their workers, this was not considered at this time.*
- We should hear in August. Thanks Steve for your efforts in moving this forward.

Crack Filling – Don Hahn

- Contractor expects to finish blowing out the cracks on July 7 and start crack sealing with hot tar on Monday, July 11. Rain has caused delays. Email alert to all TrailMail recipients was sent on July 1 and our website and FB page is being updated daily by Janet.
Work has begun. Started in Morrow. Rian has held up progress. Don Hahn reports frustration with trail users ignoring the closure signs. Now requests that bikers at least walk their bikes through the work area.

Eagle Scout Project

- On July 7, Steve Murphy and Tejas Dinesh made a presentation to the South Lebanon Village Council to get their approval. Approval granted.
- May be funded by either 1 or 2 above.
- Scout's donated labor reduces cost of kiosk.
- Lowe's discounted materials reduce material cost.
- Scout Recognition: plaque above display cases, next to plaque recognizing 1 or 2 above.

South Lebanon Kiosk Construction

- | | |
|-----------------------------|---------|
| • Cash in hand: | \$2,400 |
| • Pledge to cover overruns: | \$500 |
| COMMITTED FUNDING: | \$2,900 |

Costs:

- | | |
|--|---------|
| • Concrete Pad: | \$800 |
| • Andy Haas supervision of OUPS and pad pour: | \$0 |
| • Materials (from Lowes): pressure-treated wood, shingles, etc. | \$1,000 |
| • Prefab of kiosk, display cases, and roof (Eagle Scout carpentry resource): | 0 |
| • On-site construction (Eagle Scout resources): | 0 |
| ESTIMATED TOTAL COSTS: | \$1,800 |
| ALLOWANCE FOR COST OVERRUNS: | \$1,100 |

It looks like the South Lebanon kiosk will come in at \$1,800 --- down substantially and dramatically from the \$5,500 for the Loveland kiosk --- the result of a lot of hard work.

Steve Murphy and Janet Slater mostly talked to the details report above and to the points below.

Kiosk Decisions Required and Recommendations for the Future – *Steve Murphy*

- Regarding South Lebanon, since there is sufficient funding, should we add couple feet to one end of the kiosk pad to accommodate a bike repair station?

Funding

1. Memorial Donation

- Total building cost given before construction.
- Recognition: plaque above display cases recognizing memorialized person; 8 ½ x 11 space allotted in display case for information about this person

2. Business/Sponsor Donation

- Suitable fundraiser for Eagle Scout candidate preparing for kiosk building project.
Scout should become a member of FLMSP to avoid any fund raising issues.
- Solicit donations on behalf of FLMSP from businesses or other sponsors in exchange for recognition on kiosk.
- All funds must be raised before construction begins.
- Recognition: Businesses giving a minimum donation of [\$100? \$200? More?] to FLMSP will be listed on a plaque above display cases

- Ask Mark Middlekamp to make a mock-up of recognition plaque for Scout to use in soliciting donations on behalf of FLMSP.
- Ask Mike Dresch to provide a letter authenticating kiosk donation opportunity and info of FLMSP's mission and tax status for use in soliciting donations.

Kiosk Content

FLMSP info and promotion

- Add post clearly stating that the kiosk is provided by FLMSP
- Make website address more prominent on kiosk.
- Relatively Static Information:
 - Cincinnati Historical Society
 - Cincinnati Nature Center
 - Ohio Historical Society
 - Little Miami Conservancy
 - ODNR Naturalist
 - Ohio to Erie map
 - Park information and Safety Rules
 - Park amenities: restrooms, water locations/distances to next
- More dynamic information
 - Directory/map of local eateries, bike shops, other amenities of interest to trail users:
 - Created and maintained by local chamber of commerce or similar, if possible; requires FLMSP outreach.
 - Provided by FLMSP if above not possible.
 - Informational only; no advertising.
 - No charge to businesses for listing, but the benefit they receive encourages donation and promotes cooperation

Recognition: our committee recommends plaques given to businesses in exchange for a minimum donation; plaque includes FLMSP logo and words "Proud supporter of FLMSP" and is to be hung in the place of business. This idea will be passed on to Outreach committee as it falls outside the Rest and Information Center responsibility.

Future Kiosks

Use Loveland, Milford, and South Lebanon kiosks this season as a trial of this plan, then review and reevaluate plan before constructing new kiosks

Memorial Benches

- ODNR now supports Memorial Benches if mounted on a concrete slab.
- Assumption is that future memorial benches should be made of the same composite material as most of the current memorial benches.
- The Kiosk Committee will contact Pilot Rock to get pricing.

A memorial bench will be placed at the Milford kiosk

A standard for kiosk content will be developed and presented for board approval at the August meeting.

eMail Voting – *John Theuring*

Proposal that will need a vote. On matters that need full board approval and cannot wait until the next board meeting:

- A motion is sent to the President via email.
- The President sends that motion out to the entire Board as a seconded motion.
 - Discussion duration is three days
 - All discussion emails should be "Reply to All" for everyone to see
 - No one should issue a "Yes" or "No" vote during discussion
 - You may chose to stay silent during discussion
- At the end of the 3 days, the President closes the discussion, and calls for a vote.
 - Board members should "Reply to All" to the President
 - Voting is concluded after 48 hours or when a majority of votes are in favor or against the motion (whichever comes first)
- After voting, the President sends an email to the Board with the results.
- The motion and the results of the voting are included in the minutes of the next Board meeting.

Motion made to make this process part of board policy: John Theuring

Seconded: Steve Murphy Motion Carried

Volunteer Recruitment – Paul Morgan

1. I propose that ALL Board members recruit (volunteers, TM subscribers, & members) at least 5 hours per month (physically on the trail) during the months of July, August and September.
2. Rationale: Our volunteers, TrailMail subscribers, and member ranks are so short (versus what they ought to be) that we're filling our most basic roles. It's only the mega-efforts of a small group of people that keep FLMSF viable.



Volunteer
Presentation PM.pptx

After Paul Morgan's presentation there was discussion. Generally, some board members had hesitations to "requiring" 5 hours per month to recruiting volunteers. How, when and where were all part of the concerns. Janet Slater suggested that everyone commit to trying to recruit volunteers in a way that is comfortable to them, and then report back their experience at the next board meeting, at which time, the proposal to for board member to give 5 hours per month dedicated to recruiting volunteers will be revisited.

With that suggestion Paul Morgan officially withdrew his motion to his proposal.

Proposed Update to Contact List for Website – Janet Slater

To reflect recent changes in FLMSP organization and responsibilities, I'm proposing the following contact list to be posted on our website:

Trail Hotline: [\(513\) 212-6958](tel:5132126958) - Report down trees or other non-emergency safety issues. A text message with photo is most helpful.

President: Ron Gorley - president@flmsp.org

Vice President: Paul Morgan - vicepresident@flmsp.org

Treasurer: Mike Dresch - treasurer@flmsp.org

Secretary: John Theuring - secretary@flmsp.org

Communication Coordinator & Newsletter: Janet Slater - trailmail@flmsp.org

Volunteer Coordinator: John Biederman - volunteer@flmsp.org

Adopt-a-Trail section managers:

- Terrace Park to Loveland: Bruce Cortright
- Loveland to Morrow: Paul Morgan
- Morrow to Oregonia: Rich Easterly

The changes from our current Contact List are:

- Removing Special Ops (used to be Don Mills)
- Removing Outreach & Trail Counts (not working or Paul Morgan)
- Replacing "Adopt-a-Trail Coordinator" (not working or Aaron) with Section Managers

Discussion/Info needed: If this list is adopted, we need a contact address for the section managers. Should this be a @flmsp address (to be created) or personal email?

Other Business:

Steve Murphy announced that this year's membership is way down; last year had about 320, this year about 150. Mike Dresch pointed out, even with low membership, the donations remain about the same. Probably due to more donations of the \$1000 to \$3000 variety.

Next Meeting -

August	11	Thur	7 pm	Wayne Twp Admin Bldg	6050 N. Clarksville Road Waynesville, OH 45068
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***Motion to adjourn: George Stockham Seconded: Don Hahn Motion Carried
About 9:15PM***