

**Friends of the Little Miami State Park
Board of Directors' Meeting 03/13/2019
Loveland City Hall, OH
Meeting Agenda**

Board votes in blue
Action steps in green

Call to Order: Steve Murphy

Introduction of Members and Guests:

Board present: Steve Murphy, Dick Feldmann, Rick Forrester, Tom Fromholtz, Bruce Cortright. **Board absent:** Ron Gorley, Janet Slater

ODNR present: none

Members and Guests: Clayton Armentrout & Kelly Armentrout (Project Dragonfly), Donald Outterson, Tim Mason, Stacey Shump (Memorable Morrow), John, Larry Bloomfield, Chuck Frazier and Robin Gregory (Green County Parks & Trails), Joanne Rizkallah, Becky Retzer, Dennis Eagin (Greenbucs), Tony Blizniak, Erick Wikum

Approval of Minutes from 02/13/2019:

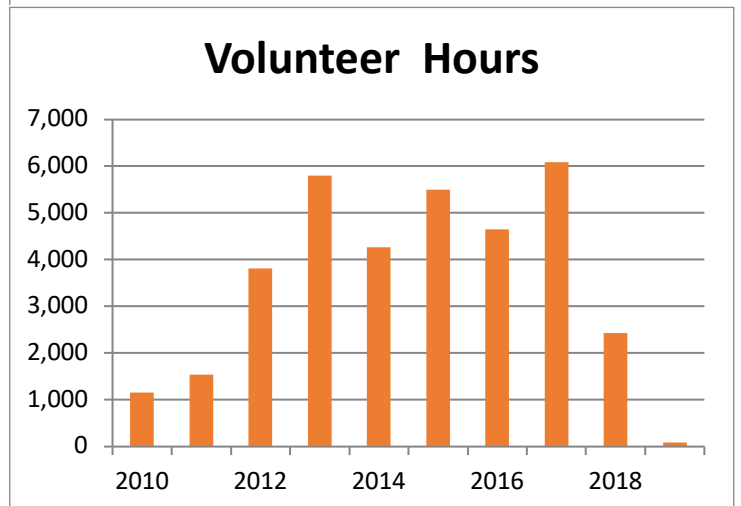
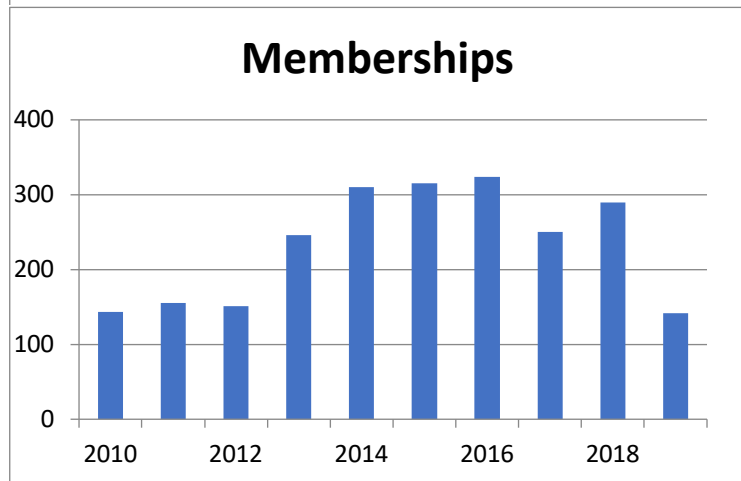
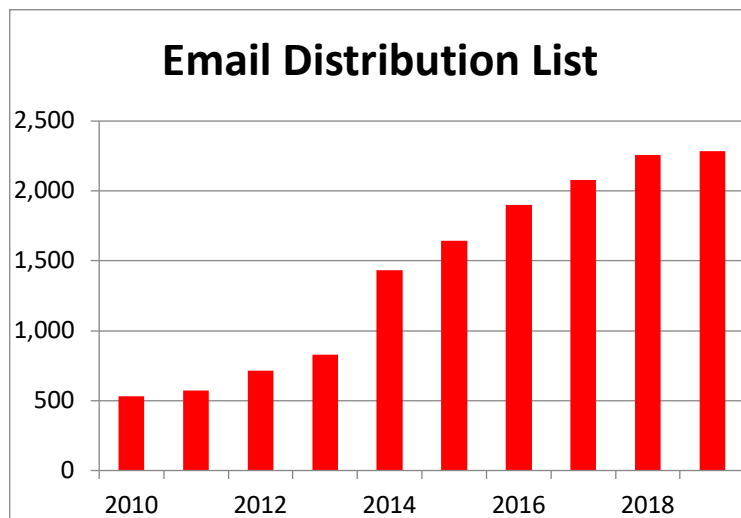
Motion to approve Dick Feldmann, seconded by Rick Forrester – minutes were approved as submitted.

Treasurer's Report - Dick Feldmann (5 min)

		As of 02/28/2019		
Cash On Hand:	01/31/2019	02/28/2019		
Savings Account	52,204.36	52,214.75		
Checking Account	<u>12,363.23</u>	<u>12,730.02</u>		
Total	\$64,567.59	\$64,944.77	\$17,194 Restricted	\$2,000 Reserved

FLMSP Metrics:

	<u>Feb 13</u>	<u>Mar 13</u>	<u>+/-</u>	
Email Distribution List:	2,281	2,287	+6	
Memberships:	131	142	+11	Same time last year: 99 End of year 2018: 294
Volunteer Hours:	88	126	+38	
Facebook "Likes":	1,169	1,181	+12	
Twitter followers:	49	50	+1	



1. Strategic Plan.

- Condition, Safety, Volunteer Management, Convenience, Beauty

2. Administrative.

- Mileage Reimbursement. Dick Feldmann.



Policy_Reimbursemen IRS issues standard RestrictedFundTracki
tForMileageMeals201mileage rates for 201! ng2018EOY.pdf

Motion to approve current IRS mileage reimbursement rate in addition to a \$.10 “wear and tear premium” by Bruce Cortright, seconded Rick Forrester; motion approved.

- Dick Feldmann will update expense report sheet to reflect the approved amount.
- Dick will also get together with Don Outtersen to discuss possible motor fuel tax refund for off-road gas use.
- Pipe Safes. Need repainting.
Steve mentioned we need to look at ways to remove decals/stickers.
- Updated Logo. The 40th anniversary presents us with the opportunity to update our logo.
Janet has enlisted Brian Sullivan’s help to update our logo.
- Park Entrances. The 40th anniversary presents us with the opportunity to update our northern and southern entrances.
Becky Retzer will contact Melissa Clark to inquire if the State has allocated funding towards signage. She will also ask for the names of companies the State has used in the past. She will also find out from Melissa how much latitude we have in developing new park entrance signage.

3. ODNR Operations. Melissa Clark

Melissa was unable to attend and this section was tabled for this meeting. The following is maintained for discussion at future meetings.

- New Items
 - Capital Project Updates
 - Minor restoration work to complete Ft. Ancient and berming
 - Controlling Board approval for emergency fix of slip south of Morrow
 - Replace culvert and shift trail away from river
 - Encroachments
 - Fosters has been surveyed and marked, internal discussions taking place
 - Old McCracken property, survey requested
 - Greene County is being looked into at MM 4.5
 - E-bike law. No communication from ODNR.
- Carryover Items.
 - a. We are currently assessing change orders from the construction projects to see how much, if any funds remain. We hope to be able to complete additional work in this

current contract. We have requested estimates for 4 additional projects of immediate concern and have received them for item a, b, and c below.

- a. Culvert replacement and trail shift south of Morrow, MM 29.25
- b. Bridge deck replacement just north of Beech Road
- c. Replacement of Beech Road culvert
- d. Bridge pier repairs for O'Bannon Creek bridge

4. **ODNR Relationship and Funding.** Ron Gorley.

Our Requests for the Director:

- The \$200,000 in community-based capital that was appropriated in July 2018 is still not in a “bucket” that is immediately spendable (confirmed on Feb 6 by Damian Sikora). This is a problem for us. We want this spend in 2019, so we can go back to the legislature in 2020 to request additional capital. We can't do this if we haven't been able to spend the current money. Mindy Bankey and Ron Gorley will follow up.

Steve reported that we are still trying to track down the 200,000.

- Brad Bales and Damian Sikora have identified up to \$100,000 in special projects capital that could be added to the \$200,000. Need to get this identified to pool the money. Paving is expensive and just getting the equipment on site is costly. \$300,000 will pave much more than 1.5X versus \$200,000.
- Need confirmation that the community-based capital will be spent on paving. We have background emails with Sen. Wilson and Rep. Brinkman confirming this. We don't know the exact language in the appropriation bill but want to make sure it is not siphoned off for other work.
- Assurance that if we continue to bring in outside community-based capital, it will be additive to LMSP and not a substitution. Apparently, there are multiple ways capital can be appropriated. Mindy Bankey will follow up how the 2018 appropriation was made and will give us guidance for future requests to ensure our requests are additive.
- Need to identify the remaining contingency funding from the previous 2016 appropriation (i.e. Ft. Ancient, Spring Valley, etc.). This can also be added to the \$200,000 and up to \$100,000 pools of capital.
- Invitation to join us on the trail (bike, walk, etc.). Perhaps this spring to look at potential work areas or in September for our 40th anniversary. Perhaps also with Sen. Wilson and Rep. Brinkman.

5. **Trail Safety:**

• **Imminent Safety Issues.**

- Fence at Mile Marker 45.5. Rich Easterly
 - Funding to replace this fence was approved at the 2/13/2019 Board meeting.
- Fence at Mile Marker 45.2. Rich Easterly
 - Funding to install this fence was approved at the 2/13/2019 Board meeting.
- At approximately MM 16 there is serious bank erosion. Down to 3 ft of berm in one area with 10 ft near vertical drop to river. No fence. Reported by Tom McCray.

Steve reported that EADS Fencing Co. has been contacted and will be working the on the above fencing issues.

- At approximately MM 38.5 there is a serious safety issue south of Fosters where the bank has fallen away in addition to the old slumping area that is near 38.0. Reported by Rick Forrester.
 - **Intersections Safety.** Don Mills.
 - I don't have any report but in March will start to reconnect with people who are going to help with intersection improvement markings. Please ask Dick Feldmann how the Spring Valley intersections are going.
 - **Trail Blowing.** Pete Hostetter manages the south and Tom McCray the north. Tom McCray would like to purchase a hand held blower (Stihl 56BG) for the far north cache.
 Dick Feldman motioned to approve up to \$200; Bruce Cortright seconded; motion approved.
 - **Trail sentinel program.**
 - Sentinels will primarily identify and report safety issues on the trail via the FLMSP hotline. As appropriate the sentinels will also call 911 or #ODNR. Sentinel reports will be summarized at least annually. Hours spent on the trail by sentinels will be reported via existing volunteer hours reporting system and summarized at least annually. Sentinels are expected to wear the sentinel vest and sign ODNR Volunteer Agreement.
 - There are currently 8 people who have said they are willing to volunteer as a sentinel.
 - The 20 vests have been ordered and received.
 - Should we include sterile wipes with the band aids?
 - Perhaps the Trail Sentinels can assist with our anniversary celebration.
6. Events. 40th Anniversary. Joanne Rizkallah
Joanne Rizkallah and Richard Feldmann presented the following to the board.
- The Anniversary Celebration is planned for Sunday, September 29th with some activities starting on Saturday, September 28th.
 - Event Tag Line
 - Event day(s) Flyer: There are three groups of activities in work:
 1. A festival type event at Morgan's Riverside Campground and Cabins (South of Morgan's canoe livery), 11:00 to 3:00 to include live band, food, and booths for display, presentations and selling.
 2. A set of organized bike rides in conjunction with the celebration at Morgan's. (prices are an initial swag.) 100 riders is an aspirational goal. Planning for 40 riders.
 - Ride 1 (2 day Overnight Round Trip). Leaving 50West Saturday morning in conjunction with festivities at 50West. Riding 30 miles north to Morgan's where box lunch will be served, continuing ride 25 miles to Xenia Station in afternoon. Riders responsible for their lodging arrangements but we have

reserved 30 hotel rooms in Xenia for Saturday night and will suggest a local restaurant/brew pub which may provide discounts. Leaving Xenia Station Sunday morning and riding to lunch and festivities at Morgan's. Riding back to 50West in the afternoon. 2 lunches, 4 snack stops, baggage transit from 50W to hotels or Xenia Station included. \$80.

- Ride 2 (From South). Leaving 50West Sunday morning and riding 30 miles to lunch and festivities at Morgan's. Riding 25 miles on to Xenia Station in the afternoon. Lunch, and 2 snack stops included. \$40. Optional Ohio Trail Shuttle back to 50West late afternoon – pricing by Brian approx. \$40.
 - Ride 3 (From North). Leaving Xenia Station Sunday morning and riding to lunch and festivities at Morgan's. Riding back to Xenia Station in the afternoon. Lunch and 2 Snack stops included. \$40 donation.
 - Ride 4 (From North). Leaving Xenia Station Sunday morning and riding to lunch and festivities at Morgan's. Lunch, and 1 Snack stops included. \$40. Optional Ohio Trail Shuttle back to Xenia Station in the afternoon \$40.
 - Ride 5 (From South). Leaving 50West Sunday morning and riding 30 miles to lunch and festivities at Morgan's. Riding back to 50West in the afternoon. Lunch and 2 Snack stops included. \$40 donation.
 - Ride 6 (From South). Leaving 50West Sunday morning and riding 30 miles to lunch and festivities at Morgan's. Lunch, and 1 Snack stops included. \$40. Optional Ohio Trail Shuttle back to Xenia Station in the afternoon \$40.
3. The family friendly Kickoff event at 50 West on Saturday Morning. We're looking at display and vendor booths, start of the ride north, and a family walk/ride/parade to Avoca Park. To be discussed.
- Partnerships
 - Greenbucs. Dennis Egan
Dick Feldmann made the following motion to support Greenbucs Charity. Greenbucs to receive 10% of net from 40th Anniversary bike rides; Greenbucs to receive any donations from an additional donation box on the bike ride registration site, FLMSF will be allowed to use Greenbucs name on marketing literature for the 40th Anniversary; Greenbucs will provide volunteers to work the 40th anniversary ride; Rick Forrester seconded, motion approved
 - Memorable Morrow. Tracy Shump
Joanne will work with Tracy in coordinating lunch, photo booth and other activities in Morrow for one of the days of our event.
 - Greene County, e.g. Greene County Classic. Partner with Greene County for event media sharing, event registration, volunteer support.

Green County has offer to oversee the registrations and payments with their software. They would cut a check to FLMSF after the festival.

- Propose entrance sign to park from south, north too if needed (See above under Administrative)
- Propose writing for Clermont connect grant, up to \$10,000 due 3/29, who writes for grants.

Becky Retzer will check to see if there is time to submit the above grant.

Discussion took place on grant writing and the program GrantStation available on Tech Soup. Becky offered to do research with the program for Grants applicable to the mission of FLMSF.

Dick Feldmann moved to allow up to \$200 for the purchase of GrantStation;
Bruce Cortright seconded; motion approved.

- Propose sponsorship letter, hope to have draft
Dick Feldman passed out copies of the draft to the Board.
Board members are to review/proof the sponsorship letter and submit changes/commits.
- Propose vendor invitation for 40th event, what to charge- \$25 for profit?, optional donation for non-profit?
- Announce and suggest attending Ohio Bike Federation annual summit in Columbus, free to attend, do we have a banner to have booth could hand out maps and gain exposure / volunteer outreach
Summit is on April 10th, 9-2. Joanne Rizkallah will attend.
Need to check to see if FLMSP banner is available. Even if we can locate the FLMSP banner, the 40th anniversary offer us the opportunity to redo our logo and our banner.
- Announce and suggest supporting LMC 50th Anniversary fundraiser on Earth Day 4/22, Marriott N, \$49, gain exposure/ volunteer outreach
- Considering lunch stop on Saturday 9/28 of Anniversary ride.
- Funding
 - Ticket sales
 - Sponsor Donations
 - Vendor Fees
 - American Modern Insurance Group (AMIG) Grant
 - Clermont Connect Grant
 - FLMSP
- Location of dignitaries, speeches and any presentations.
Suggestion was made that Ron Gorley introduce dignitaries

Dick Feldman reported that the Event insurance is around \$300.00

Steve Murphy reminded everyone it is also the 10th Anniversary of Friends of the Little Miami State Park and suggested that this be including in our marketing of the 40th Anniversary Celebration.

Dick Feldmann motioned the report from the Festival Committee be accepted; Bruce Cortright seconded; motion approved.

7. Communications.

8. Counter Program.

- Waiting on TriState Trails to render a verdict on the extent to which the TriState Trails 7-day methodology yields the same results as FLMSP's 30-day methodology.
 - Rick Forrester has been trained and is currently maintain the counters and reporting.

Larry Bloomfield will contact TriState to check on whether the Tri-State 7-day methodology yields the same results as FLMSP's 7-day methodology.

9. Invasive Control. Jim Mason

- Jim will report next month on effectiveness of treating the extensive areas last year.

10. Trail Condition: Bruce Cortright

- Ditch north of the propane plant in Miamiville.
- Trees at Miamiville.
- The work at McCracken's.

11. Trail Convenience/Amenities

- **Rest and Information Centers.**
 - Potential new locations. Spring Valley, Corwin, Oregonia, Ft Ancient St Rt 350, Morrow
 - Shelter at Corwin that Melissa is going to present to Corwin Council.
- **Benches**
 - Remove dilapidated bench in Corwin.

12. Meeting Schedule.

- April 10, 2019 Wayne Township
- May 8, 2019 Loveland City Hall
- May 11, 2019 Fosters Point

13.Special Request

Rick Forrester reported that this year he purchased trees, bushes and wildflowers from three county Soil and Water Conservation districts. He is planning on a Spring planting events using volunteers. He is also meeting with Melissa Clark to select locations for small Butterfly Way Stations using the seed mixes he ordered.

Rick Forrester motioned to approve reimbursement for \$616.00 for the trees/shrubs/seeds ordered; Bruce Cortright seconded; motion approved.

14.Adjournment

- Steve adjourned the meeting without the normal motion process.

Next Board Meeting:

April 10, 2019, 6:30 PM, Wayne Township