

**Friends of the Little Miami State Park
Board of Directors' Meeting 04/10/2019
Wayne Township Administration Bldg
6050 N Clarksville Rd, Waynesville OH
Meeting Minutes**

Board votes in blue
Action steps in green

Call to Order: Steve Murphy

Introduction of Members and Guests: Steve Murphy

Board Present: Steve Murphy, Dick Feldman, Rick Forrester Tom Fromholtz, Bruce Cortright, Janet Slater. **Board Absent:** Ron Gorley

ODNR Present: Kyle Ranck

Members and Guests: Dennis Egan, Dennis Lewis, Kathy Lewis, Tom McCray, Don Mills, Judy Mills, Joanne Rizkallah, Don Hahn, Becky Retzer

Approval of Minutes from 03/13/2019: Minutes were accepted.

Treasurer's Report - Dick Feldmann (5 min)

As of 03/31/2019				
Cash On Hand:	02/28/2019	03/31/2019		
Savings Account	52,214.75	52,223.25		
Checking Account	12,730.02	12,779.11		
Total	\$64,944.77	\$65,002.36	\$16,794.59 Restricted	\$13,663.00 Reserved

Dick answered questions on the differential between restricted and reserved.

FLMSP Metrics: Steve Murphy (5 min)

	<u>Mar 13</u>	<u>Apr 10</u>	<u>+/-</u>	
Email Distribution List:	2,287	2,294	+7	
Memberships:	142	154	+12	Same time last year: 111 End of year 2018: 294
Volunteer Hours:	126	426	+300	
Facebook "Likes":	1,181	1,186	+5	
Twitter followers:	50	50	+0	

Steve said our volunteer hours should start picking up now with the upcoming 40th celebration and trail sentinel program.

1. Strategic Plan.

- Safety, Condition, Volunteer Management, Convenience, Beauty

2. Administrative.

- Treasurer. Dick Feldmann

Dick presented the following upcoming expenditures

- Quickbooks renewal for one year is \$50.
- Constant Contact renewal for 6 months is \$350.

- The fee to purchase Grantstation for one year is now \$300, higher than estimated last month.

Dick motioned to approve \$700 for the above expenditures. Janet seconded. Motion passed.

We will wait to see if Grantstation will be going on sale soon.

Rick Forrester has 150 additional trees from Ohio Valley Forestry. **Suggestions were made to contact Kings High School for student volunteers to help with tree planting and Becky will ask that Erin Shaw mail out volunteer opportunities to her list of OCVN's.**

- 40th Anniversary. Joanne Ritzkallah. The anniversary presents us with the opportunity to update our logo, banner, and our northern and southern park entrances.

Discussion on a new logo including the numerous signs on the trail with current Trail (over 80) as well as the opportunity to take advantage of FLMSP 10th anniversary and the upcoming 40th Anniversary of the LMSP to release a new Logo.

Janet motioned we request Brian Sullivan to present several new logo options for the Board's review. Seconded by Bruce. One no from Dick. Motion passed.

Signs for northern and southern entrances (See ODNR notes)

- Annual Meeting.

- When. May 5
- Where. Foster's Point club house
- Elections
 - Steve Murphy, President 2 year term
 - Ron Gorley, Vice President 2 year term
 - Dick Feldmann, Treasurer 2 year term
 - Becky Retzer, Secretary 1 year term
 - Bruce Cortright, Member at Large ? year term
 - Rick Forrester, Member at Large 1 year term
 - Member at Large ? year term
- Tom Fromholt, Advisory Board

Dick will serve for a 2 year term.

Janet suggested Brian Sullivan be contacted to serve on the board. Brian would be an asset with his marketing background.

- Mileage Reimbursement. Dick Feldmann.

Dick has updated all forms and they have been posted on the web site and provided to volunteers.

- Adopt-a-Trail Rethink. Consider organizing with SWAT teams instead of adopters, sections and segments, e.g. grinding, mile markers, line of sight clearing, culverts, fencing, rest & information centers, planting, spraying, etc.

Tom McCray discussed the need for more help on the north end of the trail. We will continue with the Adopt-a-Trail program.

3. ODNR Operations. Kyle Ranck

- Current staffing
 - Down to 1 employee but will change soon
- Corwin restrooms
 - Warren County is to put in a water meter. Restrooms should open on 4/12.
- Morrow slip
 - Work to begin within next couple weeks
 - 4 week construction time
 - No weekend closures
 - No closures after Memorial Day
- Naturalist Programs
 - Wildflower hike 4/13 Ft. Ancient
 - Warbler hike 5/5 Ft. Ancient
- Entrance signs
 - Will be tan/green like the kiosk signs
 - ODNR will pay for signs
 - Welcome to Little Miami State Park
 - Terrace Park and Hedges Rd
 - Additional locations
 - Discussion on whether to eliminate the Scenic Trail from the sign.
 - Kyle will discuss this with Melissa.**
 - Dick suggested the signs structure be designed to allow room for an additional map panel with FLMSF logo be added to the map.
- I275 wash. Don Mills.
 - Discussion on not only the I275 wash but also areas south of Corwin, south of Beech, erosion north of I71. Kyle said these areas were on their radar. FLMSF is willing to rent equipment to help clean/correct these areas. Kyle asked that FLMSF advise him of any new areas.
 - Kyle will check with ODNR to see if there are any insurance issues that would prohibit him from operating the rented equipment.**

4. ODNR Relationship and Funding. Ron Gorley. (Tabled – nothing has changed)

Our Requests for the Director:

- The \$200,000 in community-based capital that was appropriated in July 2018 is still not in a “bucket” that is immediately spendable (confirmed on Feb 6 by Damian Sikora). This is a problem for us. We want this spend in 2019, so we can go back to the legislature in 2020 to request additional capital. We can't do this if we haven't been able to spend the current money. Mindy Bankey and Ron Gorley will follow up.
- Brad Bales and Damian Sikora have identified up to \$100,000 in special projects capital that could be added to the \$200,000. Need to get this identified to pool the money. Paving is expensive and just getting the equipment on site is costly. \$300,000 will pave much more than 1.5X versus \$200,000.
- Need confirmation that the community-based capital will be spent on paving. We have background emails with Sen. Wilson and Rep. Brinkman confirming this. We don't know the exact language in the appropriation bill but want to make sure it is not siphoned off for other work.
- Assurance that if we continue to bring in outside community-based capital, it will be additive to LMSP and not a substitution. Apparently, there are multiple ways capital can

be appropriated. Mindy Bankey will follow up how the 2018 appropriation was made and will give us guidance for future requests to ensure our requests are additive.

- Need to identify the remaining contingency funding from the previous 2016 appropriation (i.e. Ft. Ancient, Spring Valley, etc.). This can also be added to the \$200,000 and up to \$100,000 pools of capital.
- Invitation to join us on the trail (bike, walk, etc.). Perhaps this spring to look at potential work areas or in September for our 40th anniversary. Perhaps also with Sen. Wilson and Rep. Brinkman.

5. Trail Safety:

- **Imminent Safety Issues.**

- Fence at Mile Marker 45.2. Rich Easterly
- Fence at Mile Marker 42.5. Rich Easterly

Fences are complete at Mile Marker 45.2 and Mile Marker 42.5

- At approximately MM 16 there is serious bank erosion. Down to 3 ft of berm in one area with 10 ft near vertical drop to river. No fence. Reported by Tom McCray.
- At approximately MM 38.5 there is a serious safety issue south of Fosters where the bank has fallen away in addition to the old slumping area that is near 38.0. Reported by Rick Forrester.

- **Intersections Safety.** Don Mills.

Requested \$1,000 for paint for mile markers. **Dick moved to approve the \$1,000. Rick seconded. Motion passed.**

Don reviewed the great progress made on the different types of signage and pointed out the areas still in need of work and collaboration.

Street side Trail Crossing Warning Signs – Don Mills has a quote from A&A Safety Inc. for \$2,040 for purchase of signs for intersections where current signs are inadequate. Question raised as to whether ODNR had the monies to split the cost. Kyle stated that there are no monies available now. New fiscal year will begin in July. With new administration ODNR does not know what their budget will be. Will need a combined work party of FLMSF and ODNR.

Dick moved to reserve \$2040 from the Safety funds for the project. Janet seconded. Motion passed.

Bruce has identified less expensive LED Stop Signs with timers for trail side stop signs at dangerous intersections. Dick suggested and Bruce supported FLMSF should consider a trial of two signs at the Stubb Mills intersection.

Dick motioned to approve up to 2,500 from the Safety funds for the purchase of 2 LED Stop Signs with battery solar power as well as timers from Lighting Solutions. Rick seconded. Motion passed.

Location of the signs from the appropriate jurisdiction approval must be obtained prior to installation.

- **Trail sentinel program.** Don Hahn (10 minutes)
Don announced there is a ninth person volunteering as a sentinel. He also has purchased some sterile wipes to pass out.

6. Events.

- 40th Anniversary. Joanne Rizkallah, Dick Feldmann
 - Lori Morgan is organizing Festival at Morgans Riverside Campground on Sunday Sept. 29th.
 - Dwight Pittenger is organizing amenities for bike ride for area between 50 West and Morgan's Campground
 - Mary Ann Wendel is organizing amenities for bike ride for area between Xenia and Morgan's Campground
 - Bike rides - work in progress, see previous e-mail
 - Avoca - Received permission to use Avoca park on the morning of Saturday Sept. 28th. Need to develop plan.

Vendor fair will be from 10 -2. Joanne may coordinate a walk or pet parade to Avoca Park on the 28th.

Question was brought to the floor as to whether vendors need to fill out the state volunteer form.

- Morrow - possible events on Saturday Sept. 28th in conjunction with Memorable Morrow are under discussion.

Joanne and Dick attended the Morrow city council meeting on Tuesday, September 9th. Stacey Schump is willing to coordinate the vendors, festival, lunch in Morrow for Saturday, September 28th.

- Document
 - Release of Liability - finished and sent to Greene Count Parks and Trails
 - Sponsorship request form - near finished
 - Reservation form - Draft out for review
 - Vendor agreements - Lori is using Morgan's Campground vendor agreements. Joanne working on vendor agreement for Avoca park
- Logo: (See notes under administrative)
- Next Festival Committee Meeting will be Thursday Sept. 18th in Morrow at Sugar Run Grill 5-7

Joanne will have a volunteer intern, Kelly Armentrout, help her with the festivals and recruiting vendors.

Clarification discussion from last month's motion on whether sponsorship donations would be included in 10% of ride net profits being donated to Greenbucs.

Dick motioned sponsorship monies will be included in net profits for Greenbucs donation. Tom Seconded. Motion passed.

7. **Communications.** Janet Slater.

8. Counter Program. Ron Gorley.

- Waiting on TriState Trails to render a verdict on the extent to which the TriState Trails 7-day methodology yields the same results as FLMSP's 30-day methodology.

9. Invasive Control. Jim Mason - (Jim was unable to make the meeting – tabled)

10. Trail Condition: Bruce Cortright

- Ditch north of the propane plant in Miamiville.
- Trees at Miamiville.
- The work at McCracken's.

11. Trail Convenience/Amenities

- **Pollinator.** Becky Retzer

Becky has been in communication with Melissa. The area needs to be sprayed a second time, then seed will be ordered and planting scheduled.

12. Projects Needing Capital and/or Labor

- **Rest and Information Centers.**
 - Potential new locations. Corwin, Spring Valley, Morrow, Ft Ancient St Rt 350
 - Shelter at Corwin that Melissa is going to present to Corwin Council.
- **Locks.** Change locks on all kiosks to combination locks.
- **Benches**
 - Remove dilapidated bench in Corwin.
- **Pipe Safes.**
 - Install new pipe safe at Village Grocery in Miamiville.
 - Repaint and resticker all pipe safes.
- **Spring Valley Nature Preserve.**
 - Work party to finish opening up the view.

13. Adjournment

- Steve adjourned the meeting.

Next Board Meeting:

May 5, 2019, 6:30 PM, Fosters Point Club House, Maineville OH 45039