

**Friends of the Little Miami State Park
TEAMS Online General Board Meeting 03-09-2022
Meeting Minutes**

Call to Order: Steve Murphy

Introduction of Board:

Steve Murphy	President	Present
Opening	Vice President	Present
Dick Feldmann	Treasurer	Present
Becky Retzer	Secretary	Present
Larry Bloomfield	Member at Large	Present
Bruce Cortright	Member at Large	Present
Rick Forrester	Member at Large	Present

Introduction of Members and Guests: Ron Gorley, Fritz & Linda Bushmann, Melissa Clark (ODNR)

Approval of Minutes from 2022-02-09: Becky Retzer

Becky Motioned, Rick Seconded. Approved

Treasurer's Report - Dick Feldmann (5 min)

Cash on Hand:	1/31/2022	2/28/2022	Change +/-
Unrestricted	\$116,332	\$114,485	(1,847)
Restricted	10,840	10,840	0
Safety	737	737	
Memorial bench & Kiosk	113	113	
Morrow Rest & Info Station	10,000	10,000	
Reserved	1,350	1,350	0
Pollinator garden program	1,350	1,350	
Operating Account	56,088	54,173	(1,915)
Savings Account	72,434	72,443	+9
Receivables	0	58	+58
Total	\$128,522	\$126,675	(1,847)

Treasurer Narrative: Dick Feldmann

- Financial Statements sent to board on March 8th.
- Major Income Items
- Kern MacVeigh Family Fund- \$500
- Major Expense items approved and paid
- Philadelphia Insurance - \$300 – Participant Accident Policy.
- West Bend Mutual Insurance - \$1,995 – Liability and Property Policy.
- Constant Contact - \$456 – 6-month renewal.
- Expenses requiring board motion

Purchase Directors and Officers insurance policy package for 2022 from SFM Insurance for a not to exceed amount of \$1500. Last year the cost was \$1,245.

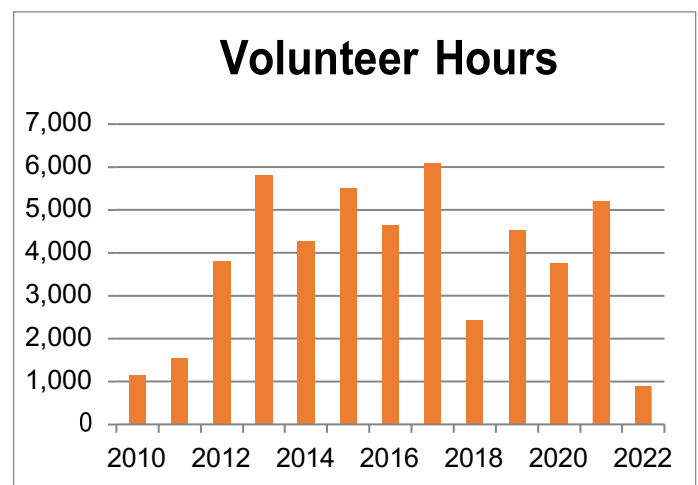
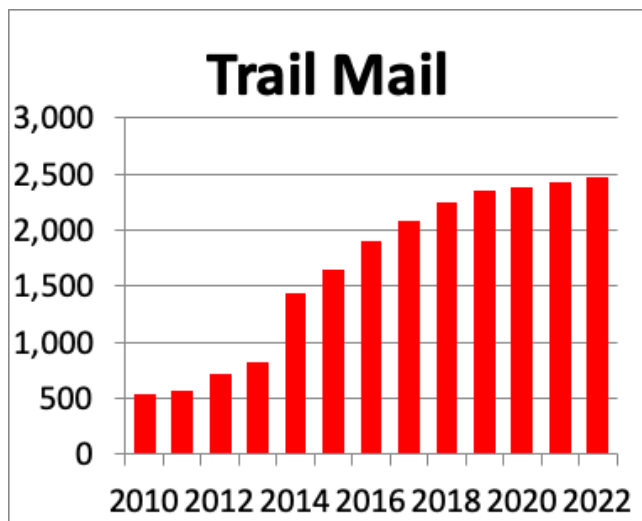
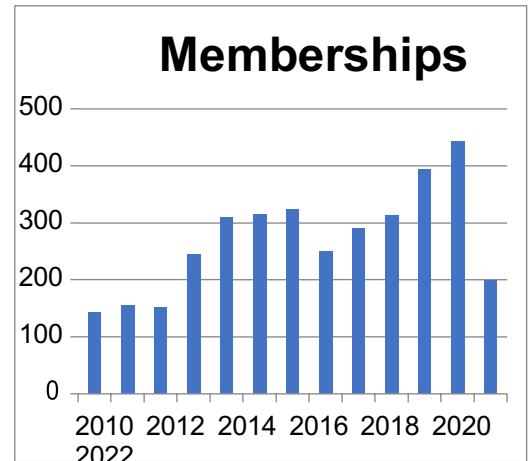
Dick motioned that FLMSP pay up to \$1,500 for D&O Insurance for 22. Bruce seconded. Approved

Purchase QuickBooks 1-year license through TechSoup for a not to exceed amount of \$100. Last year the cost was \$75.

Dick motioned we renew QuickBooks online for another 1 year license through TechSoup not to exceed \$100.00. Becky seconded. Approved.

Metrics: Steve Murphy

	<u>02-09-2022</u>	<u>03-09-2022</u>	<u>+/-</u>
Trail Mail:	2,475	2,481	+6
Memberships:	177	198	+21
Volunteer Hours:		910	
Facebook "Followers":	2,025	2,041	+16
Facebook "Likes"	1,870	1,880	+10
Twitter "Followers":	60	60	+0



STRATEGIC PLAN.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty
6. Outreach
7. Administrative

2022 PLANNING

- ANNUAL MEETING.

- Currently 3 Board members are up for election this year 2022, i.e. Secretary and two Members at Large. In addition, the position of Vice President is open.

Current Board members:

- | | | |
|-------------------------------------|-----------------------|------|
| • Ron Gorley, VP | 2-year term 2021-2023 | Open |
| • Becky Retzer, Secretary | 2-year term 2022-2024 | |
| • Rick Forrester | 2-year term 2022-2024 | Open |
| • Larry Bloomfield, Member at Large | 2-year term 2022-2024 | |

Dick discussed his recommendation to divide the Treasurer into two positions which include a bookkeeper and a Treasurer on the Board.

Steve announced that Rick Forrester will not serve another 2-year term. Becky was unsure but will let the Board know soon. Larry has agreed to serve another term.

Membership Meeting: Potential location/dates: Waldenschmidt Facility, 4/17, 5/15, 6/5, 6/12

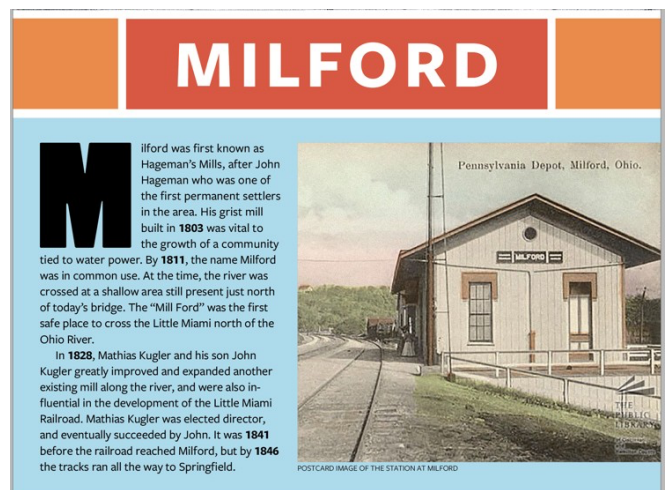
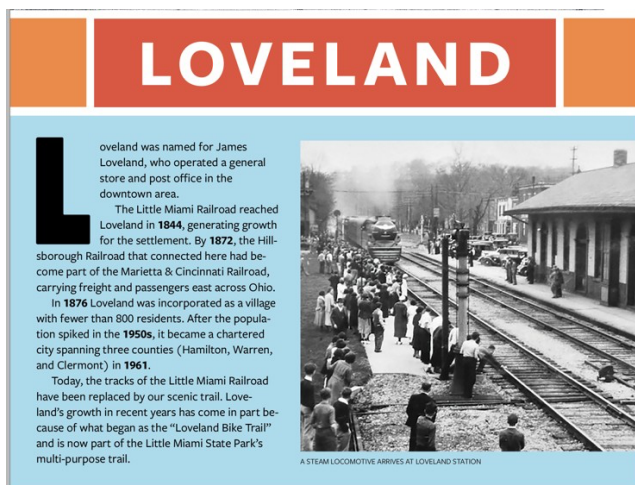
The Board decided that June 5th as the date. Becky will confirm with Darlene and ask Janet to put a Save-the-Date announcement in the March TrailMail.

- SUCCESSION PLANNING. It's time to give more thought to "succession planning". Pete Hostetter is a case in point. Pete is 81 years old and has come to the conclusion that blowing the southern portion of the trail isn't as much "fun" as it used to be. So Pete has trained Linda Buschmann as his successor and allowed for an entire blowing season for the transition.

We have built a vibrant, effective, well-funded organization that requires new blood and new ideas to continue the tradition.

- BYLAWS. We are required to 1) publish any proposed changes in our ByLaws for two Regular Monthly Board Meeting thus giving our Board and the community at large 2 full months to review and comment on said proposed changes and 2) to vote on said Proposed changes at the Annual Membership Meeting.
 1. Changes to the scheduling and to add flexibility in the scheduling of the Annual Meeting of the Members.
 2. Changes to the regulations to reflect changes to policy and procedures that have already occurred through normal conduct of business.
 3. Changes to add flexibility in amending the regulations.
 4. Editorial changes to the document to correct errors in English language usage or improve presentation.

- **VOLUNTEER MANAGEMENT.** Becky Retzer.
 - Making progress with set-up and beginning to add current volunteers, areas of service.
 - Linda & Fritz Buschmann helped total hours per volunteer for 2019, 2020 & 2021 so data ready to input into Volgistics.
 - All 2019, 2020 & 2021 ODNR forms have been uploaded into Volgistics and tagged with renewal date.. Will work with Don re. sending out reminders - new procedure will be 2 years from the date we receive their form.
 - Becky discussed that there will be a new short form for any volunteer who drives on the trail to fill out. **She requested all Section Leaders to send her a list of their volunteers who currently drive on the trail.**
- **GRANTS.** Becky Retzer
 - Have a new volunteer who is organizing and setting up a calendar when to write letters of inquiry and/or apply.
 - If any special projects - please let me know so Bill Petrello can research to see if there are any grants that will fit.
- **KIOSKS.** Becky Retzer
 - History posters are completed.
 - Morrow - Dick and I conference call with Carol to discuss kiosk, bench and other ideas to help move forward with Phegley Park.
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SIGNAL POLES. Bruce Cortright.

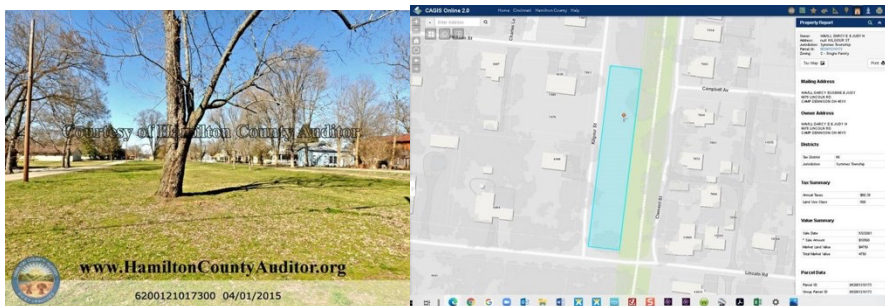
- **Bruce found the light covers on-line – should be able to do both for under \$500**

“Cross-Traffic does not stop” signs AA has them for about \$30 each. We would need about 60 signs. Would need \$1,800.

Bruce made a motion to buy the signs for not more than \$2000. Rick seconded. Approved

ODNR – Melissa Clark

- **Ideas for Camp Dennison 60' x 360' donated property?**



- ODNR is willing to consider Mr. Havill's offer, but it will take some unknown amount of time for ODNR to process this donation.
- This project was submitted on 2/11/21 to our Real Estate section. I was upfront about the timeline and the vacancies in our real estate team. Only very high priority projects have moved at all, for instance projects involving public health/safety. Interviews have been held but I'm not sure when the new person will start...when they do, there will be over a years' worth of back-logged projects. We will just have to continue to be patient.
- King Ave bridge project: pre-con meeting next week
 - **ODNR will be releasing a press release soon. FLMSF will use this press release in our public communications channels.**
 - **Tree cutting has started – may close the trail for moments by flagging.**
 - **Phase 2 should start around June through December – complete closures**
 - **After Phase 2 there may be some short closures with a potential gravel path for walkers or bikers to walk their bikes.**
- Moeller project: I've been in contact with facilities director
 - **They are trying to address the issues. An inspector from Clermont County along with Bruce visited the site and stated there is a water/drainage issue**
 - **Melissa is in contact with Moeller and requests we send any issues we identify to her.**

- 275 over pass: we need to keep contacting ODOT when assistance in clean up needed so please let me know
 - They are aware of the last issue. Per Bruce's inspection the contractors left black material around the catch basins – which is making the water run over and down to the trail.
 - Melissa asked that we report any more issues directly to her as ODOT is willing to make any necessary repairs.
- Staffing update: Randy
 - Randy is going to be leaving ODNR. April 7th will be his last day.
- O'Bannon bridge project: still in design phase, construction timeline not known
 - Prus Construction was awarded the contract. The designer is local and uses the trail.
 - Melissa was pleased with the unique concepts and will reveal more at a later date.
- Trees:
 - Bat restrictions comes into effect April 1st.
 - Trees in Morrow were cleaned up recently
 - Rick asked re. replacement trees – Melissa stated that 20 trees were needed.. She suggested that FLMSF decide how many we were willing to pay for. Melissa will let us know what trees were acceptable.
- **Storage Caches..**
 - Fosters (MM 42).
 - Don Hahn has contacted Linda Buschmann who now coordinates the blowing on south end of trail about the storage barn being torn down in the near future. I will let her know what the Monkey Bar owner is now planning and if sees any objection to placing a sea-tainer like Bruce uses at the southern cache. I believe this is a strip of land on ODNR property we might use or we might locate a 20 footer next to the existing Foster cache is that's agreeable with ODNR. I will also involve Rick Forrester who now maintains the Fosters cache.

Linda Buschmann stated that the barns are not going to be moved this year, so for now we are okay with using the barn.
- **Bump Grinding.** Suggested that we purchase our own bump grinding machine.
 - Grant potential? Bruce to send Becky specifications to send to Bill to see if we have a grant that would fit.
- **Benches.** Ron Gorley
 - Last 2 benches to be delivered to Ron's house (near Spring Valley and the other near South Lebanon – installed in the area the village maintains)
 - Becky mentioned we need one near Oregonia
 - Rick will get with Ron to recruit some volunteers to help on a Thursday.
- **Counters.** Ron Gorley.
 - The closure at Fosters this year interrupted the permanent counter so in order to get our yearly totals we needed another permanent counter.

There is a massive delay in getting our final prodigal– we should have final numbers soon. We have withheld 20% for 2021 until the final report is finished. We have options to renew.

- **Adopt-a-trail Section Volunteers.** Ron Gorley.
 - Ron is currently in the process of updating this document.

Fencing. MM 22.2 modeled after MM 23.4

- Trail slump/sink near I71 underpass continues to get larger - safety fence sagging and gaps - long term plans by ODNR?



Melissa, what are your thoughts on this? **Staff will try to establish a better fence line. There is no currently identified funding for this project, although it is on our radar and list of priority projects.**

- Bridge at MM16.4 with sinking, degrading pavement. Deck rot?

Melissa, what are your thoughts on this? **Staff will patch and evaluate bridge decking.**

Bruce suggested filling the area with concrete.

- Trail fence repair over Caesar Creek - never completed - missing one section of cap plank
- Leaning Fence. MM 22.1
- Fencing MM 16.2 – **Tom is getting quotes per Dick. sDick also will review and sign the contract for the fencing & installation when ready.**

Speed limits:

Dick Feldmann will make the sign stencil by using vinyl printed at the library.

Bruce also mentioned that AA Safety did some signage on the trail in the past.

Future General Board Meetings will be virtual via Microsoft TEAMS until the current COVID-19 restrictions are relaxed or eliminated.

The next TEAMS General Board Meeting will be **Wednesday April 13 6:30-8:30 PM.**

Meeting adjourned.

The proposed revisions to Friends of the Little Miami State Park are available on our website www.littlemiamistatepark.org - go the Friends tab- look under “Documents & Forms”