

**Friends of the Little Miami State Park
TEAMS Online General Board Meeting 04-09-2022
Meeting Minutes**

Call to Order: Steve Murphy

Introduction of Board:

Steve Murphy	President	Present
Opening	Vice President	
Dick Feldmann	Treasurer	Present
Becky Retzer	Secretary	Present
Larry Bloomfield	Member at Large	Excused
Bruce Cortright	Member at Large	Present
Rick Forrester	Member at Large	Present
Melissa Clark	ODNR	Present

Introduction of Members and Guests: Fritz & Linda Buschmann, John Telintelom Bill Brown, Ron Gorley, Tony Blizniak.

Approval of Minutes from 2022-03-09: Becky Retzer

Becky motioned to approve the minutes with revisions for 3/9/2022, Dick seconded, All approved

Friends of the Little Miami State Park Inc

Balance Sheet

As of March 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
In-Kind Donations	0.00
Operating Account	0.00
Reserved	1,350.00
Restrict xfer to Savings	0.00
TempRestricted	10,727.22
Unrestricted	43,041.37
Total Operating Account	55,118.59
Savings	72,447.80
Total Bank Accounts	\$127,566.39
Accounts Receivable	\$0.00
Other Current Assets	\$0.00
Total Current Assets	\$127,566.39
Fixed Assets	
Accumulated depreciation	-16,359.82
Equipment	4,228.19
Fencing Asset	5,003.00
Loveland Kiosk	2,000.00
Storage Facility	
Original cost	1,800.00
Total Storage Facility	1,800.00
Trail equipment	7,616.31
Website Asset	2,360.00
Total Fixed Assets	\$6,647.68
TOTAL ASSETS	\$134,214.07
LIABILITIES AND EQUITY	
Liabilities	\$0.00
Equity	
Retained Earnings	132,703.26
Net Income	1,510.81
Total Equity	\$134,214.07
TOTAL LIABILITIES AND EQUITY	\$134,214.07

Friends of the Little Miami State Park Inc

Profit and Loss

March 2022

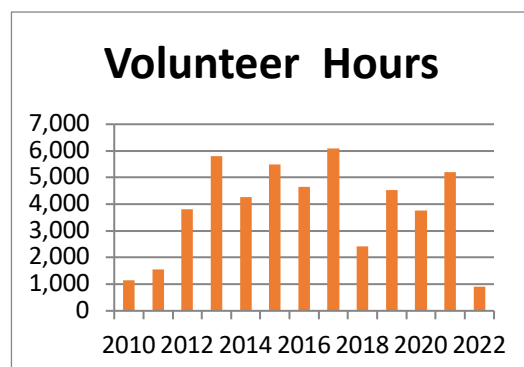
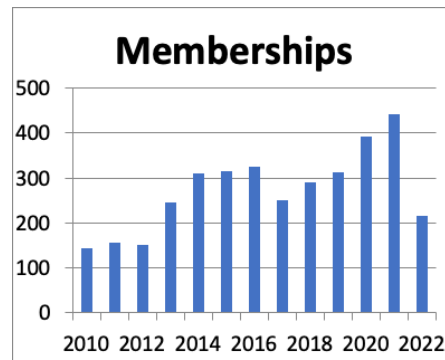
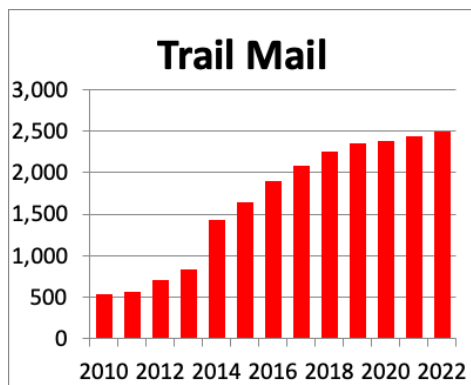
	TOTAL
Income	
Contributions and Support	
General Donations	873.19
Kroger Card	217.83
Membership Dues	596.44
Pipe Safe Donations	48.00
Total Contributions and Support	1,735.46
Total Income	\$1,735.46
GROSS PROFIT	\$1,735.46
Expenses	
Fundraising Expense	0.48
Insurance	300.00
Merchant Services	
Credit Card Fees	25.70
Total Merchant Services	25.70
Supplies and Materials	
Software	64.87
Total Supplies and Materials	64.87
Trail Maint. Equipment Purchase	70.60
Trail Maint. -- Supplies	293.82
Travel	93.10
Total Expenses	\$848.57
NET OPERATING INCOME	\$886.89
Other Income	
Interest Earned	4.44
Total Other Income	\$4.44
NET OTHER INCOME	\$4.44
NET INCOME	\$891.33

Treasurer Narrative: Dick Feldmann

- Financial Statements sent to board on March 8th.
- Major Income Items
 - Kern MacVeigh Family Fund- \$500
- Major Expense items approved and paid
 - Philadelphia Insurance - \$300 – Participant Accident Policy.
 - West Bend Mutual Insurance - \$1,995 – Liability and Property Policy.
 - Constant Contact - \$456 – 6-month renewal.
- Expenses requiring board motion
 - Purchase Directors and Officers insurance policy package for 2022 from SFM Insurance for a not to exceed amount of \$1500. Last year the cost was \$1,245.
 - Purchase QuickBook 1-year license through TechSoup for a not to exceed amount of \$100. Last year the cost was \$75.
 - Two major oak trees – Shawnee Tree \$2,500
 - Paid for the Post Office Box \$300.00
 - Dick called to remove porta-lets at Morrow, Corwin, - Will check on Fosters
 - Closed out the benches

Metrics: Steve Murphy

	<u>03-09-2022</u>	<u>04-13-2022</u>	<u>+/-</u>
Trail Mail:	2,481	2,488	+7
Memberships:	198	216	+18
Volunteer Hours:	901	549	-352
Facebook “Followers”:	2,041	2,241	+200
Facebook “Likes”	1,880	2,034	+154
Twitter “Followers”:	60	61	+0



STRATEGIC PLAN.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty
6. Outreach
7. Administrative

2022 PLANNING

• **ANNUAL MEETING.**

- Proposed slate of candidates:

Proposed slate:

Dick Feldmann, President

Steve Murphy, Vice-President

Bill Brown, Secretary

Becky Retzer, Treasurer

Bruce Cortright, At-large

Larry Bloomfield, At-large

Either Fritz, At-large

Mary Ann Wendeln, Bookkeeper

- **BYLAWS.** The ByLaws were posted to the web site prior to the March meeting thereby allowing us to vote on them at the June 5 Annual Meeting,

- **VOLUNTEER MANAGEMENT.** Becky Retzer.

Volgistics

ODNR Forms/Liability Insurance/Onboarding – emails have been sent to all missing ODNR forms or need to update forms.

Dick motioned that we order 24 more magnetic signs for no more than \$350. Steve seconded. Approved

- **VOLUNTEER PICNIC/RECOGNITION** Linda Buschmann

- Volunteer reflective vests and hats; name badges and lanyards, car magnet
 - Safety – hats, vests, badges.
 - Linda shared a couple of vests - @\$600 for 100
 - Discussion on how to pass out.
 - Hats/Visors– logo would be embroidered \$1,100 for 100 hats
 - Car Magnets (4x6) - Decals would be better/interior
 - Board member badges -
 - Badges for volunteers

- Increase visibility of who we are
 - May 3rd deadline to place order
 - State provides name badges – optional not required?
- **Dick motion that we purchase 100 vests with our logo & volunteer on back with Velcro in an amount not to exceed \$650.**

Dick motioned we purchase hats(100) not to exceed \$1200.00 Visors (30) not to exceed \$350.00 Board member name tags not to exceed \$65. Steve seconded - Approved

- Decals/magnets/name tags on back burner

Warren County Armco Park on 741 volunteer picnic on August 28th. Seats 70 people. Rental cost is \$60. Fee could be waived. Site #9



- **KIOSKS.** Becky Retzer
 - History posters are printed and installed
 - Morrow - Dick and I had a conference call with Carol to discuss kiosk, bench and other ideas to help move forward with Phegley Park. Dick meeting with Carol next Tuesday.
 - FLMSPP Posters & Hotline cards are ordered
 - Working on alternative for current brochure holders.
- **ODNR.** Melissa Clark
 - Staffing:
 - Randy's last day was 4/7
 - Currently 2 seasonal staff: Carol and Steve
 - Projects:
 - King Ave/Grandin Rd.
 - Closure June-Dec, no more specific dates than that at this time. Watch the county engineers page as they should have the most up to date info first.
 - O'Bannon bridge
 - Design at 50%, timeline still being determined
 - Volunteer shirts
 - Available to all individuals signing 2 year agreement
 - Must order for specific person
 - Need to capture shirt size
 - Need to have volunteer name & shirt – by Friday
 - FLMSPP/ODNR MOU: renewal by 7/31/22
 - Morrow trees:
 - 15-20 landscape sized trees – Nice in the Spring

- **GENERIC EMAIL ADDRESSES.** Steve Murphy

<u>"Generic" Email Address</u>	<u>"Personal" Email Address</u>	<u>Name</u>
flmspBoard@flmsp.org		
flmspBoardAdvisors@flmsp.org		
All Adopt-a-trail Section Coordinators	aat@flmsp.org	
aatFarNorth@flmsp.org	ref_bikes@donet.com	Dick Feldmann
aatMidNorth@flmsp.org	mccraytm@aol.com	Tom McCray
aatMidSouth@flmsp.org	rongorley@gmail.com	Ron Gorley
aatFarSouth@flmsp.org	corts5097@aol.com	Bruce Cortright
All Blower Coordinators	blower@flmsp.org	
blowerNorth@flmsp.org	mccraytm@aol.com	Tom McCray
blowerSouth@flmsp.org	lismith7317@hotmail.com	Linda Buschman
All Chainsaw Coordinators	chainsaw@flmsp.org	
chainsawFarNorth@flmsp.org	ref_bikes@donet.com	Dick Feldmann
chainsawMidNorth@flmsp.org	mccraytm@aol.com	Tom McCray
chainsawMidSouth@flmsp.org	rongorley@gmail.com	Ron Gorley
chainsawFarSouth@flmsp.org	corts5097@aol.com	Bruce Cortright
benches@flmsp.org	rongorley@gmail.com	Ron Gorley
calendar@flmsp.org	SteveMurphy@roi.cc	Steve Murphy
cc@flmsp.org	jslater44@gmail.com	Janet Slater
counting@flmsp.org	rongorley@gmail.com	Ron Gorley
events@flmsp.org	jmrizkallah@gmail.com	Joanne Rizkalla
facebook@flmsp.org	brian.sullivan@lostartcommunications.com	Brian Sullivan
fences@flmsp.org	farmpilot93@gmail.com	Rich Easterly
grants@flmsp.org	beckyretzer@gmail.com	Becky Retzer
hotline@flmsp.org	hbkjg@att.net	Holly King
info@flmsp.org	jslater44@gmail.com	Janet Slater
iva@flmsp.org	DLSchweitzer0406@icloud.com	Don Schweitzer
kiosks@flmsp.org	beckyretzer@gmail.com	Becky Retzer
legal@flmsp.org		
membership@flmsp.org	SteveMurphy@roi.cc	Steve Murphy
prairies@flmsp.org	beckyretzer@gmail.com	Becky Retzer
president@flmsp.org	SteveMurphy@roi.cc	Steve Murphy
reforest@flmsp.org	forrester.rj54@gmail.com	Rick Forrester
secretary@flmsp.org	beckyretzer@gmail.com	Becky Retzer
sentinels@flmsp.org	forrester.rj54@gmail.com	Rick Forrester
traildrainage@flmsp.org		
trailmail@flmsp.org	jslater44@gmail.com	Janet Slater
trailsafety@flmsp.org		
trailsurface@flmsp.org		
treasurer@flmsp.org	ref_bikes@donet.com	Dick Feldmann
twitter@flmsp.org	khherrell@gmail.com	Keith Herrell
vicepresident@flmsp.org	rongorley@gmail.com	Ron Gorley
volunteer@flmsp.org	jbiecinci@gmail.com	John Biederman
webmaster@flmsp.org	SteveMurphy@roi.cc	Steve Murphy

- **Fencing.** MM 22.2 modeled after MM 23.4

Chain link fence immediate north of C. Creek – should be on the trail next week per the company we hired. Tom McCray is keeping in touch with Kyle

- Trail slump/sink near I71 underpass continues to get larger - safety fence sagging and gaps - long term plans by ODNR?
 - **Melissa**, what are your thoughts on this? **Staff will try to establish a better fence line. There is no currently identified funding for this project, although it is on our radar and list of priority projects.**
- Bridge at MM16.4 with sinking, degrading pavement. Deck rot?
 - **Melissa**, what are your thoughts on this? **Staff will patch and evaluate bridge decking.**
- Trail fence repair over Caesar Creek - never completed - missing one section of cap plank
 - **Rich Easterly**, I think this is yours? Rich is taking on.
- Leaning Fence. MM 22.1
 - **Rich Easterly**
 - I am currently riding north of Morrow. Within the first 2 miles I noticed probably 100 trees which are totally and completely dead, devoid of all leaves anywhere. These trees are a hazard to the trail. I know that just two or three years ago the state took down numerous trees. This really should be repeated this winter. If it is to be done this year the trees need to be marked before leaf fall. Some of the trees are close to the trail others are further back but if they were to fall would fall on the trail. One branch in particular about 2 1/2 miles north of Morrow was broken off and hanging precipitously directly over the trail. I would guess this branch probably weighed 500 pounds. This is just FYI in case we want to make a suggestion to the state. I do think these trees are a danger to the trail if left.
 - Speed limits:
 - a. Loveland
 - b. 126
 - c. Milford
 - d. Morrow
 - e. Fosters:
- Ladders.
- **Storage Caches.**
 - Spring Valley (MM7). Roxanna-New Burlington
 - Morrow/South Lebanon.
 - Fosters (MM 42). Tony Blizniak
 - Blower (South) located in the barn behind the Monkey Bar. Storage will be going away. One idea is to expand the building we currently have – proposal to attach at least 10x10 framed addition – provide a new entrance to existing building and would

give enough space to store blower & additional equipment. Tony is volunteering to do the building.

Ron questioned whether this is a historical building? Dick suggested that Bruce asked the friend who is a railroad buff. Basic Plans should be sketched out before presenting to Melissa.



- **Counters.** Ron Gorley.
 - **Loveland undercounted because of the Fosters closing last summer.** Ron has supplemented the counting from the counter at Avoca. Ron's recommendation would like to go to Tri-State Trail with the idea of changing what we contract them for. They do a good job collecting the raw data. Ron is volunteering to do the calculations and reporting.
 - **Dick motioned for 2022 we would contract them only for the collecting of the counts. Steve seconded.**
 - **We have let them know we wanted the data at the end of January.**
- **Benches** – All of the benches are completed. Pricing is insufficient (\$1500) our all in price \$1650. Our price should be \$2,000.

Dick made motion to approve changing the price to \$2000. Rick Seconded.

Bruce – got the sheet metal cut, and the glass lenses gathered for the signal towers.

Stumps left at Camp Dennison – within a couple of feet of the trail. Bid at \$1200.00 for stump grinding. Discussion re. renting a stump grinder.

Mid-North – need volunteer information. Rick trained 3 new volunteers. We provide chaps/helmets. Rick has tool kits for each specific saw. Rick to send volunteers names to Becky.

Future General Board Meetings will be virtual via Microsoft TEAMS until the current COVID-19 restrictions are relaxed or eliminated.

The next TEAMS General Board Meeting will be **Wednesday May 11, 6:30-8:30 PM.**