

Friends of the Little Miami State Park
TEAMS Online General Board Meeting 11-9-2022
Meeting Agenda with Minutes

Minutes

Motions

Actions

Call to Order: Dick Feldmann

Introduction of Board:

Dick Feldmann	President	Present
Steve Murphy	Vice President	
Becky Retzer	Treasurer	Present
Bill Brown	Secretary	Present
Larry Bloomfield	Member at Large	
Bruce Cortright	Member at Large	Present
Fritz Buschmann	Member at Large	Present
Ron Gorley		Present
Rich Easterly		Present
Mike Norman	ODNR	Present
Kyle Ranck	ODNR	

Introduction of Members and Guests:

- Rich Easterly, Fence Repair Lead

Approval of Minutes: Bill Brown

- September Board Meeting - amended
- October Board Meeting

MOTION: Bill made motion to approve minutes

Bruce seconded

Motion approved

Treasurer's Report: Becky Retzer

Cash on Hand	9/30/22	10/31/22	Change +/-
<u>By Fund type:</u>			
Unrestricted	112,205	111,023	-1,182
Restricted	7,944	7,944	0
Morrow Rest & Info Station	7,944	7,944	
Reserved	259	259	-0
Pollinator garden programs	259	259	
<u>By Account:</u>			
Operating Account	47,935	46,742	-1,193

Savings Account	72,475	72,484	+9
Receivables	0	62	+62
Total:	120,405	119,288	-1,117

Treasurer Narrative: Becky Retzer

- Financial Statements sent to board on November 6
 - Approval of 990 for 2021 (Dick)
 - Payment to David Fermann, CPA \$750.00 (approved at Feb 2022 board meeting)
 - Board Motions
 - Tool Cache – Advantage Self Storage. Last year \$1,582 – this year \$1,788
 - Tool Cache – Roxanna Storage Paid \$480 on 10/21/2022. Balance for year \$1,080
 - Constant Contact – 6 months at \$76 per month \$456.00
 - Budget \$? per year for section leader for volunteer recognition
(i.e. Rick Forrester – coffee mugs for Thursday crew with FLMSF logo)
-
- Mugs have been purchased for volunteers in the past.
 - Breakfast for the team has been done.
 - The South team goes to lunch occasionally after working on the trail.
 - Mike Norman said he is not concerned about volunteer small gifts or food recognition.
 - Jenna, ODN volunteer coordinator, has said this type of recognition is at our discretion.

MOTION: Becky made a motion for Constant Contact for 6 mths. at \$76 / mth. for \$456 total.

Dick seconded

Motion approved

MOTION: Becky made a motion to approve Roxanna Storage tool cache expense per above.

Dick seconded

Motion approved

MOTION: Becky made a motion to approve Advantage Self Storage tool cache expense per above.

Dick seconded

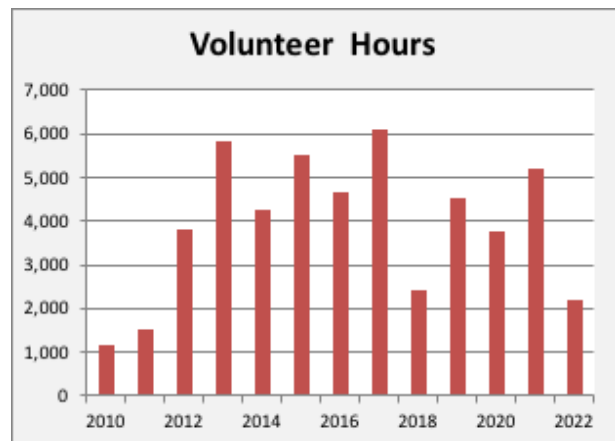
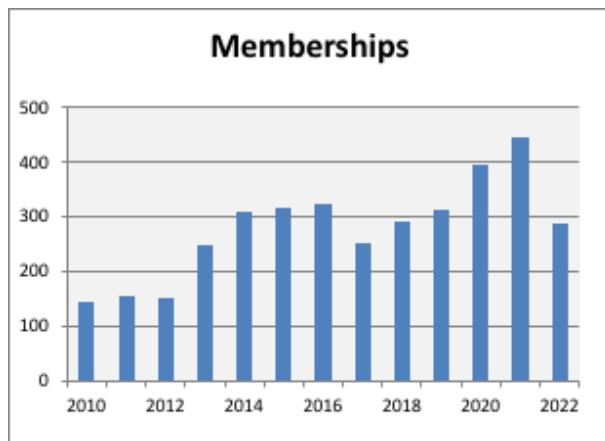
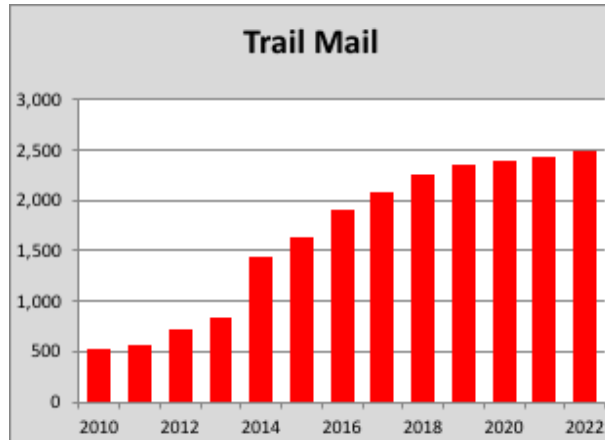
Motion approved

ACTION ITEM: Dick will reach out to Steve Murphy about past possible issues regarding volunteer recognition and put it back on agenda for Jan.

Metrics: Dick Feldmann

	7/12/2022	8/11/2022	+/-
Trail Mail:	2,497		
Memberships:	287		
Volunteer Hours:	1,463	2,216	+753

Facebook "Followers":	2,295	2,352	+57
Facebook "Likes"	2,083	2,138	+55
Twitter "Followers":	62	63	+1



STRATEGIC PLAN.

1. Safety
2. Condition & Drainage
3. Volunteer Management
4. Amenities/Convenience
5. Beauty
6. Outreach
7. Administrative

FLMSP ADMINISTRATIVE BUSINESS

- Federal form 990 tax filing
 - Received from David Fermann, CPA on October 28th for FY 2021.
 - I approved the filing of the submitter 990.

MOTION: Dick made a motion to accept receipt of the Federal Form 990 from CPA.

Bill seconded

Motion approved

- EarthShare Annual Application, Dick Feldmann
 - They support us in the Combined Federal Campaign and State of Ohio Employee Giving Campaign.
 - Due October 31st.
 - With receipt of 990, I completed the application for both the federal and state campaigns.
- Thanks
 - Thanks to Bill Brown and Becky Retzer for managing the October board meeting.

ODNR, Mike Norman

- Staffing:
 - Mike Norman, Park Manager
 - Kyle Ranck, Maintenance Supervisor
 - Casey Marcum, Trail Maintenance Lead
 - Currently 2 seasonal staff: Carol and Cheyenne
 - Staffing remains stable. Fully staffed.
 - SW Division training meeting on Wed.
 - Director Merkle will be visiting 3 state parks, one of them is the LMSP.
 - Mike: Parks looking to standardize park kiosks. He doesn't expect they will take out old ones. Our current efforts to install or replace Kiosks should continue. There may be a push to standardize in the future.
 - Bruce asked about 1 / 3 trail signs. Mike says go ahead and install signage as we usually do if we see a need for such signage.

ACTION: Bruce will check with Milford about fence damage and repair near Milford trailhead.

- Mike: ODNR is taking a firmer position about local issues that impact the trail. (i.e. golf carts on local roads and people extending that practice to the trail without permission.)
- Bruce paint line topic. Check with Bruce

ACTION: Dick will attend the TEAMS meeting on park maintenance on Thu. Nov 10th.

- Mike: Any illegal camping or keeping property on trail should be reported to ODNR. One is currently at the gravel pit near Miamiville.

- Trail slip at MM 22, I71 Jeremiah Morrow Bridge
 - Mike, ODNR Engineers and ODOT continuing discussions a long-term solution to correct the issue.
- Morrow trees:
 - Mike indicated that additional trees are schedule for removal in Morrow this fall.
 - Dick shared with Mike the available support from the volunteers to help with the fall tree removal.

- King Ave/Grandin Rd/Peters Cartridge factory.
 - No change
 - Trail Closure at Peters Cartridge
 - 05/09/2022 thru 12/01/2022
 - Does not look like the trail will be open by 12/01/2022
 - Mike: Kyle will get an update on status next week.
 - It would be nice to put an update in the next FLMSF newsletter.
- O'Bannon bridge
 - No change
 - Expecting wider steel construction with minimal structure in the creek.
 - Design at 90%,
 - Don't need Scenic Rivers Review or Approval
 - Timeline still being determined
 - Last review said the trail would be closed through Aug. 2023.
- Trail slip South of Isaac Walton
 - No change
 - Kyle will look into it.
- Volunteer shirts
 - No change
 - Available to all individuals signing 2-year agreement
 - Must order for specific person
 - Need to capture shirt size

TRAIL TEAM REPORT – Fence Repair Team, Rich Easterly

- Team Status
- Material Status
- Crew down to Rich alone.
- Rich invited to Rick Forrester's group Thu. to try to recruit fence volunteers.
- Cache: Plenty of vertical posts and some horizontal boards
- More horizontal boards can be removed from Mile Marker 25 fence where fence is not required.
- 6' centers for posts is standard. Except 10' center Terrace Park. Requires different horizontal boards.
- Will not need to buy new fence material for 5 years. Afere using mile marker 25 boards.
- Rich has tools and supplies, but needs volunteers.
- 6' lumber at Foster's cache is too short to use.
- Hardware, bolts & nuts available at cache.



Mile Marker 25: Horizontal boards are a miscalculation from a project 10 years ago. Some of these boards may be used for needed repairs in other areas.

VOLUNTEER MANAGEMENT

- **Volgistics**, Becky Retzer, Dick Feldmann
 - No change

Warren County Juvenile Court, Becky Retzer

- No change
 - We are being asked whether we would have any volunteer opportunities for juveniles on probation.
 - There would be no more than 4 youths with 1 to 2 supervisors (including Dianne M Ruwe, Community Outreach Probation Officer).
 - Becky will follow up with Dianne and send information to trail section leaders.
- Ron Gorley: Had a high school JROTC group come out and remove cement blocks in ongoing cleanup effort.

Trail Blowing

- Trail Blowing / Web page calendar IS NOW fully functional and being used by both North and South Blowing crews for management of blowing activities..

OUTREACH

SAFETY

● **Trail Line Stripping**

- Bruce got an estimate for trail striping for \$1,435 / mile for 10' strips at 30' spacing.
- Existing stripes near Milford are 3' long with 9' spacing.
- We assume 5' stripes at 15' spacing would be similar to the 10/30 pricing.
- Mike Norman agreed to look into ODNR practice statewide regarding trail striping.
- Topic will be revisited at a future meeting.
- Tabled for now. Looking for a possible donation as this project is currently too expensive.

TRAIL CONDITION & DRAINAGE

● **South of South Lebanon**

- Have a report through Holly that we have sections of blacktop with moss that are slippery when wet.
- Dick Feldmann investigated.
- Dick asked Rick Forrester to spray with 50% bleach solution to see if that will eliminate.

● **Purchase of Bump Grinder**

- Donation being offered for a trail project or equipment - Bruce was approached about a donor who would like to make a significant donation to a LMSP project.
- Bruce also proposed the purchase of a Concrete Planner (Bump Grinder), which the FLMSF has rented in the past. Estimated cost of the planner is \$6,000, which is within the range of what the donor was considering.
- **Donations from a church in Hyde Park as memorial to the donor's husband may be coming for this project.**

AMENITIES/CONVENIENCE

● **Pipe Safes**

- Jim Schneider is managing a project to strip, clean, paint and relabel the 7 functioning pipe safes.
- New Labels for outside of pipe-safes have been ordered
- **"Donation" is emphasized on the new labels.**
- **One will be installed to test how well it adheres.**

● **MORROW**, Dick Feldmann

- Rest and information station going into Phegley Park in 2023 paid for by Appletree Pet Clinic.

- Remove three-sided building
- Install standard 6-panel information kiosk.
- Install memorial bench; bench has been ordered and will be delivered to Ron Gorley shortly.
- Install trees and landscaping to replace ODNR removed trees.

○ Status

- No change, Start delayed due to Dick's sinus infection. Now looking at early November.
- Becky is contacting Nathorp's and Greenfield Farms for trees
- Becky is going to propose to Morrow village administrator putting a native garden in front of the train station.

● **PORTABLE RESTROOMS**, Dick Feldmann

- Winter restrooms have been delivered and installed at Fosters, Corwin, Morrow.
- Cleaning of Miamiville was cut back to once a week.
- **Board asked Bruce to keep an eye on the condition of that restroom this winter.**
- New signs will be installed in next week or so.

Friends of the Little Miami State Park



This Portable Restroom Provided by
Friends of the
Little Miami State Park

Please consider a donation to defray the cost.

You can use our donation box or our web site.



www.littlemiamistatepark.org



Portable Restrooms Estimate - 2022/2023								Nov 2022
Service Period	Billing Period	Spring Valley	Corwin	Oregonia	Morrow	S. Lebanon	Fosters	Miamiville
		Year Round	Seasonal	Year Round	Seasonal	Year Round	Seasonal	Year Round
		DP01036569	1500376412	1501069933	1501256787	1501069909	1501026156	1501127376
	Jan-22	102.89	114.81	116.52	114.81	116.52	114.81	114.81
June	July	113.11		123.99		123.99		315.11
July	August	113.11		125.50		125.50		176.93
August	September	113.11		123.77		123.77		212.91
September	October	113.11		123.47		123.47		212.21
October	November	113.11	29.98	122.18		122.18		209.26
November	December	120.00	125.00	125.00	125.00	125.00	125.00	125.00
December	January	120.00	125.00	125.00	125.00	125.00	125.00	125.00
January	February	120.00	125.00	125.00	125.00	125.00	125.00	125.00
February	March	120.00	125.00	125.00	125.00	125.00	125.00	125.00
March	April	120.00	125.00	125.00	125.00	125.00	125.00	125.00
April	May	120.00		125.00		125.00		225.00
May	June	120.00		125.00		125.00		225.00
		1405.55	654.98	1493.91	625.00	1493.91	625.00	2201.42
								\$8,499.77

- Bruce talked to the Village Grocery owner about donating for restrooms.
- Nothing has been received, but the topic has been brought up with them.
- They also said they may be installing restrooms at the grocery.
- That might reduce use of the trail's portable restrooms by trucks visiting the grocery.

MOTION: Dick made a motion to fund the portable restrooms for the period June 2022 through May 2023 for \$8,500.

Fritz seconded

Motion approved

- **POLLINATOR GARDENS**, Becky Retzer
 - No Change
 - MM 19.9 Oregonia
 - MM 39 under power lines
 - Seed has been ordered and in storage at Becky's
 - Holding off planting due to hot weather

FUTURE GENERAL BOARD MEETINGS

- Virtual via Microsoft TEAMS
- Schedule 2 in person meetings: September and March
 - Considering Libraries:
 - Mason Public Library, 200 Reading Rd.
 - Cinci Public Library – Symmes Township, 11850 Enyart Rd.

- Cinci Public Library – Loveland, 649 Loveland Madeira Rd.
- Cinci Public Library – Madeira, 7200 Miami Ave.
- Wayne Township hall is still available to us at no charge. (Gus Edwards)

The next General Board Meeting will be **Wednesday January 11th, 6:30–8:00 PM on MS Teams.**

- No meeting in December – Happy Holidays

Other topics:

- Bruce: 6:30 start was to accommodate Melissa. Propose 7:00. Let's ask Mike what his preference is.
- Janet letter about bikes not saying on your left. I'll send it out. Rick says his grandmother was hit 3 times by bikers.

ACTION: Bill will distribute Janet's letter to the Board.

- Mike Dresh is back on the south crew.
- Rick Forrester: Once Gradnin is complete, we should install a kiosk there.

MOTION: Dick made a motion to adjourn.

Bill approved.

Meeting adjourned