

**Friends of the Little Miami State Park
General Board Meeting 10/11/2023
MS Teams Video Conference
Meeting Agenda & Presentation - Minutes**

Minutes

Motions

Actions

AGENDA / STRATEGIC PLAN.

1. Introductions
2. Approval of Minutes
3. Treasurer's Report
4. ODNR Report
5. FLMSP Administrative Business
6. Trail Condition & Drainage
7. Outreach
8. Volunteer Management
9. Amenities/Convenience
10. Beauty
11. Safety

Call to Order: Dick Feldmann

Introduction of Board: x - present

xDick Feldmann	President
xRon Gorley	Vice President
xBecky Retzer	Treasurer
xBill Brown	Secretary
xLarry Bloomfield	Member at Large
xBruce Cortright	Member at Large
xFritz Buschmann	Member at Large
Mike Norman	ODNR
xCasey Marcum	ODNR
xRick Forrester	

Introduction of Members and Guests:

Approval of Minutes: Bill Brown

- August Board Meeting, distributed August 12th.
 - Final changes were not completed at Sept meeting.
- September Board Meeting, distributed October 9th.

MOTION: Bill made a motion to approve minutes for Aug. and Sep. meetings.

Dick seconded

Approved

Treasurer's Report, Becky Retzer

FLMSP CASH ON HAND	08/31/23	09/31/23	
Unrestricted	146,420	146,012	-408
Restricted	18,672	18,088	-584
Memorial Benches	3,105	2,707	-398
Morrow Rest & Info Station	5,567	5,381	-186
Grandin Rest & Info Station	10,000	10,000	0
Reserved	259	259	-
Pollinator Garden	259	259	-
Savings Account	42,533	42,533	
CD(s)	81,337	81,501	167
Receivables	-	183	183
Total	165,351	164,542	--642

P&L Comparison	YTD 9/2022	YTD 9/2023
Revenue	36,127	65,675
Expenses	41,836	53,328
Net Operating Revenue	-5,709	12,347

Treasurer Narrative, Becky Retzer

- Financials emailed to Board on 10/11/2023
- Fermann Staun & Company: Report in the mail & will be emailed by 10/11/23
- Phone conference set for October 26 with Hanna to begin revamping chart of accounts.
- Motion to move from Restricted Morrow to General Operating Unrestricted
- Time for appeal email to donors/members (see below)
- Plan for Giving Tuesday – November 28, 2023 - Design post for Facebook/Twitter
- Upcoming payments to Advantage Storage & Roxanna Self Storage
- **Rick will take the lead on edging and mulching around the new trees in Morrow to create a barrier between watering bags and weed trimming.**

MOTION: Becky made a motion to move money from "Restricted Morrow" to General Operating Unrestricted.

Dick seconded

Approved

ODNR, Mike Norman, Casey Marcum

Staff

- Carol Foell has left ODNR.
- Summer staff have gone back to school.
- **Casey is on her own till spring.**

- Casey has had a Cowan Lake helper to mow the trail this week. She will mow one more time this year.
- Counter data is down this year. Meeting was held with Tristate Trails to address this. Compare the Loveland counter with Great Parks Hamilton County counter that have correlated with ours in the past. If they don't correlate, we will use the AVOCA counter.
- 2024: Move permanent counter to Grandin if trail will open by end of this year. If it won't open by Jan. 1, move the permanent counter to South Lebanon or the highest usage location.

Middletown Rd. bridge (MM 16.5)

- Contract for bridge reclamation is out for bid.
- Part of RFP is that we will reclaim the boards for future fence repair

O'Bannon bridge (MM 41.5)

- Bridge is closed as of October 3.
- Demolition has begun.

Trail slip at I-71 Jeremiah Morrow Bridge (MM 22.1)

- No change.
- Mike, ODNR Engineers and ODOT continuing discussions a long-term solution to correct the issue.
- Trying to resolve a requirement for a detour during the work where no appropriate detour is available.

Trail slip at Glendale-Milford Rd (MM 50)

- No change.
- Rick: There are some slumps that Casey has said she can fill if FLMSPP can buy the dirt. \$60 per load. Location is near Fosters. Rick will check with Ohio Mulch to get fill dirt. Dick asked to set up an account with Ohio Mulch or call Becky to pay.
- Casey: Talking to Thu. crew about moving the wild flowers signs from Oregonia to the power line cuts. Signs belong to the State.
- Bruce: Slip near Indian Hill Waterworks could use some "rough trail" signs. Casey asked for some progression pictures to show Mike.

ACTION: Bill and Bruce will look for pictures.

- Rick: Are you planning on tree cutting and when? Rick can get you helpers if he knows the days. Casey will check the calendar and let Rick know.

FLMSPP ADMINISTRATIVE BUSINESS

Grants, Becky Retzer

- Submitted grant to Warren County for a rain garden in S. Lebanon up to 10K. Due by end of September. Greenfield Farms designing and quoting planting. Bill Newton (Owner) will tag several dead trees that will need to be removed. If awarded the grant, FLMSP must pay upfront for all expenditures for the garden and will be reimbursed by Warren County.
- **FLMSP expenses will be under \$8,000.**

EarthShare, Dick Feldmann

- Provides our access to Combined Federal Campaign and Ohio State Campaign.
- Combined Federal Campaign application due October 31st.
- Ohio State Campaign due November 15th.

Fall Donor Campaign

- In 2023 to date, donors who have made donations: 366.
- Sending out a donation request to 146 donors who donated last year but haven't donated yet this year.
- December 1st, will be starting our 2024 campaign and sending to all active donors.

TRAIL CONDITION & DRAINAGE

Branch Hill Miamiville Rd. (MM 47.0), Bill Brown

- Illegal dumping occurring. Bruce and Bill cleaning up.
- Installed a no dumping sign and are waiting to see if it works.
- **Sign was removed by someone within hours of it being installed.**
- **Casey will look into the property line in that area.**





King Ave/Grandin Rd/Peters Cartridge factory (MM 35.3)

- Trail Closure at Peters Cartridge.
- No change on Warren County website.
 - Grandin Road open.
 - King Avenue closed through December.
 - Bike trail closed through December.

Time-lapse tracking of bridge repair, Bill Brown

- O'Bannon Creek bridge.
- King Ave/Grandin Rd. bridge.
- Time stamped photos of status/progress.
- Create link on our web site to photos.
- **Promotion of time lapse stations could be done on FLMSP Trail Mail, ODNR Facebook page and FLMSP Website.**

MOTION: Approve \$600 for three Chronolog time lapse photograph stations for one year and 4"x 4" posts for installation.

Dick seconded

Approved

Blower Crews, Dick Feldmann

- Transitioning into fall. Weekly trail blowing has started.
- Tom and Dick discussing about \$500 of improvements to the Roxanna Cache.
 - Blower battery – hold off till existing battery tested.
 - Another set of shelves.
 - Fix or replace hand blower.

Future, Dick Feldmann

- Foster Old 3C Highway.
 - Warren County upgrade to Bear Run Lift Station, Fosters Lift Station and the sewer line between the lift stations that runs on the side of the Old 3C Highway bridge.
 - This will include a replacement of the sewer line that crosses under the trail at Fosters.
 - Project is in the environmental impact study phase.
- Route 48 bridge over Little Miami River
 - In planning & community outreach stage.
- Sewer Project, South Lebanon
 - Ron and Dick Met with Jerry Haddix, City Administrator, City of South Lebanon.
 - Project involves new sewer lines from Lebanon Wastewater Treatment Plant on Mason Morrow Millgrove Rd. across river at Lebanon Countryside Trail, into S Lebanon. It then will continue back to State Park and up the bike trail shy of a mile.
 - South of State Park, route will go under bike trail several times.
 - North of State Park, route will be directly under bike trail for 0.9 mile.
 - Project in the budget phase but goal is for construction to start in 2024 and run through 2025. Bike trail closure still to be scheduled out.

OUTREACH

Funding from Legislature, Ron Gorley

- For pavement replacement.
- Draft has been sent to Matt Davis, DSD Advisors, LLC, Warren County legislators capital request project manager.
- Project vetting process expected to start in December.
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VOLUNTEER MANAGEMENT

Proposed Future Volunteer Events, Linda Buschmann via Dick Feldmann

- Holiday Gift
- **Partner with Corporate LaRosa's**



- **LaRosa's Actual Cost**
 - Large 2 topping pizza \$17.99 each x 115 volunteers = \$2068.85
- **Corporate LaRosa's is willing to partner with FLMSP at a cost of**
 - Large 2 topping pizza \$10.00 each x 115 volunteers = 1150.00
 - Postage .66 x 115 = \$75.90
- **Total Proposed \$1225.90**
 - LaRosa's would supply the certificates.
 - We need to purchase postage, address and mail the certificates.
 - Certificates would be valid at any LaRosa's.
- Janet Slater confirmed that Constant Contact doesn't provide us a method to send a unique coupon to each volunteer using Constant Contact.
 - Recommending the US Mail route. Low Risk and a nice Christmas touch.

MOTION: Dick made a motion to approve \$1,400 to send to each of our active volunteers a gift coupon from LaRosa's for a large 2 topping pizza to go out early December.

Fritz Seconded

Approved

Volgistics, Becky Retzer

- Actively recruiting new volunteer to take over the onboarding process & to enter 2023 hours from website.

Volunteer Status, Dick Feldmann, Don Schweitzer

- 123 active volunteers
- 2-22 ODNR Volunteer Form
 - 100 have completed the latest ODNR volunteer form (or are management task only)

Volunteer Activities

- Looking for a volunteer to head up either evening or weekend work sessions once a month.

AMENITIES/CONVENIENCE

Memorial Benches, Ron Gorley, Becky Retzer

- Working the orders for additional benches.
- **Installed two more benches**
- **Three on order for Nov. install (Mile Markers: 13.1, 43.3, 46.5)**
- **Two more in Dec. (Mile Markers: 5.5, 29.8)**
- **Seven slots remaining.**
- **Casey and Ron can remove the bench very close to the trail when there is another donor.**
- **Rick: They will be removing an old bench at Fosters tomorrow.**

Portable Restrooms, Dick Feldmann

- Winter Restrooms (Corwin, Morrow, Fosters) will be put out November 1st.
- Miamiville service will go back to once a week.

BEAUTY

Pollinator Gardens, Becky Retzer, Rick Forrester

- MM 19.9 Oregonia Pollinator Prairie
 - Rethinking about planting seeds again - looking into an educational garden area that would represent what native Americans would be using for medicinal, dyes, food.
- MM 39.1 under power lines
- **Casey: Pollinator Garden being installed at Spring Valley on his own property. Dick says it is Austin Miller. FLMSP has worked with him before.**

Park Entry Signs, Dick Feldmann

- No change – Hope to get back on this project this fall and winter.
- Proposing new signage at all entry points.
- Currently surveying every intersection (46 intersections, two set of entry signs at each intersection) and creating a pictural inventory of the signs at the intersections. Have completed capturing pictures of every intersection.

SAFETY

FUTURE GENERAL BOARD MEETINGS

November General Board Meeting will be Wednesday November 8th, 7:00-8:30 PM on MS Teams.

No December Board Meeting.

January General Board Meeting will be Wednesday January 10th, 7:00-8:30 PM on MS Teams.

Bruce: Need to purchase 10 bags of cold patch for \$150. Rick says use Menards and give the account number to get 10% back.

Rick: USING MS250 saw and it has a damaged housing and he will take it apart to see if it can be fixed. It is probably not repairable. Saw is over 10 yrs. old and it will be \$450 to buy a new one. Bruce recommends Loveland Hardware.

Rick: Miami Bluffs area has water running over the trail. Straw bales put in place. Soil and Water Conservation has been called and they will come out to evaluate.

MOTION: Dick made a motion to adjourn

Fritz Seconded

Approved