

**Friends of the Little Miami State Park
General Board Meeting 9/11/2024
First Financial Bank, Mason/Montgomery Branch
Meeting Agenda & Presentation - **minutes****

Minutes

Motions

Actions

AGENDA / STRATEGIC PLAN.

1. Introductions
2. Approval of Minutes
3. Treasurer's Report
4. ODNR Report
5. FLMSF Administrative Business
6. Beauty
7. Volunteer Management
8. Amenities/Convenience
9. Outreach
10. Trail Condition & Drainage
11. Safety
12. Future General Board Meetings

Call to Order: Dick Feldmann

Introduction of Board:

Dick Feldmann	President
Ron Gorley	Vice President
Becky Retzer	Treasurer
Bill Brown	Secretary
Rick Forrester	Member at Large
John Telintelo	Member at Large
Bruce Cortright	Member at Large

Introduction of Members and Guests:

Casey Marcum	ODNR - absent
Tiffany DeChant-Hunt	ODNR

Approval of Minutes: Bill Brown

- **August Board Meeting, will distributed later in September 2024.**

MOTION: Bill made a motion to approve Aug. meeting minutes

Dick seconded

Motion Approved

Treasurer's Report: Becky Retzer

FLMSF CASH ON HAND	07/31/24	08/31/24
--------------------	----------	----------

Unrestricted	122,888	134,179	11,291
Restricted	39,676	113,991	74,315
Memorial Benches	51	51	0
Pavement Fund*	29,625	103,940	74,315
Grandin Rest & Info	10,000	10,000	0
Station			
Reserved	50,259	259	-50,000
Pollinator Garden	259	259	0
Pavement Fund*	50,000	0	-50,000
Savings Account	42,589	42,604	7
CD(s)	134,289	159,423	25,134
Receivables	64	64	
Total	212,823	248,429	35,606

*\$50,000 Board approved for pavement moved to Restricted at recommendation of CPA.

- Accountant said we can change restricted amounts back to reserved with a board motion.

Motion: Dick made motion to move pollinator garden \$259 back to general fund unrestricted.

Becky seconded

Motion approved

P&L Comparison	YTD 08/2023	a/YTD 08/2024
Revenue	58,711	77,577
Expenses	42,751	40,552
Net Operating Revenue	15,960	37,025

Treasurer Narrative, Becky Retzer

- Financials emailed to Board on 9/10/2024.
- Fermann & Co is working on our tax filing. Completed – in queue for review.
- Received an invoice from Navigate Tomorrow for \$385 (year/website hosting)
- CD Renewal Dates: LCNB 04/03/25 4.40%
Huntington 10/13/24
Huntington 2 01/29/25 4.88%

ODNR, Casey Marcum, Tiffany DeChant-Hunt

Staffing

- Casey
- Greg
- Russ

Question on property lines, John Telintelo

- Is there an official state of Ohio document that clarifies the easement that was established when ODNR created the trail?

Trail slip at I-71 Jeremiah Morrow Bridge (MM 22.1)

- No change.
- Park staff and ODNR Engineers continuing discussions a long-term solution to correct the issue.
- Very likely trail will have to close during construction. Trying to resolve a requirement for a detour during the work where no appropriate detour is available.

Trail slip at Glendale-Milford Rd (MM 50)

- No change.
- Investigating taking on leveling the blacktop as a joint park staff and FLMSP volunteer project.

Trail slip at Gladys Run (MM 4.5)

- No change.
- Slip is within 2 inches of pavement.
- Gladys Run is covered by scenic rivers restrictions.

FLMSP ADMINISTRATIVE BUSINESS

Community Communications Manager, Dick Feldmann

- Janet Slater e-mailed her intent to step down as Trail Mail and communications manager in the next year or so. She wants to start working with a replacement.
- Diane Wright and Margie Kirkpatrick have agreed to work the Trail Mail and Community Communications. Dick Feldmann getting up to speed on managing the web site.
- **They have both started in these positions and will publish the next TrailMail edition.**
- **Becky asked if they would send out the picnic invitation using Constant Contact. Dick and Becky will get with them on this.**

Purchase of Mini-Excavator, Rick Forrester, Bruce Cortright

- Kymron (Chinese made) RH14G excavators are available for \$6,800 from Parsley Equipment in Indiana.
- **Developing general safety/training Standard Operating Procedures.**
- **Looking for a tilt trailer.**
- **Contacted Insurance. As always, this is going to be an issue with the underwriter.**
- **Will need to figure out local maintenance. Parsley Equipment doesn't do maintenance.**
- **Bruce has one dual axle trailer (6'4" x 12') identified that would work for \$3,000. Another single axle trailer is priced at \$1,800 (6' x 12').**
- **Tilt trailer would cost ~\$8,000. Bruce feels we don't need one and can use ramps instead.**
- **Titgemeyer trailer in Wilmington has a dual axle trailer and Bruce can get another price from them.**
- **CORRECTION: Price for excavator is \$8,800, not \$6,800.**

- **Becky talked to our insurance agent. Insurance agent checking with underwriter about liability for excavator. Policy covers volunteers using chainsaws and we already have a tractor that we use.**
- **Who would do the excavator maintenance? Bruce says it's a simple Briggs & Stratton 13.5 hp motor. We would need to identify a maintenance provider.**

Additional Storage at Fosters, Casey Marcum (Dick Feldmann, Rick Forrester)

- LMSP receiving complaints from home owner due north of Fosters about their driveway getting blocked by Monkey Bar patrons and trail users.
- **Casey is suggesting that we put a shipping container at north end of parking lot to use for equipment storage and to dissuade people from parking and blocking driveway.**
- Discussion
 - Will the shipping container hold an excavator and blower?
 - What's the cost of a shipping container?
- **There are several property issues in the area that need to be considered.**
- **A storage container could be purchased large enough to hold everything.**
- **Bruce says the cost is \$1,200 - \$1,800 for a shipping container.**
- **Dick will tell Casey we have not agreed this is the best solution.**
- **Rick said Casey said they have property in Morrow that might be used for a storage location.**

New Issue Added: Dog Station at Morrow:

- **Bag dispenser and disposal bin needed.**
- **Loveland provides these near them. Should FLMSF provide them or the village of Morrow? We suggest the village address this and they should put something in the park.**

VOLUNTEER MANAGEMENT

Whole Foods Market, Dick Feldmann

- Kenwood Whole Foods looking for volunteer opportunity.
- **Bill Brown and Bruce Cortright have some ideas for Far South section.**
- **20 volunteers.**
- **We will have gravel-fill benches near Loveland and plant trees.**
- **Dick will get volunteer forms for them to complete as a group.**

Proposed 2024 Volunteer Events, Dick Feldmann

- **Fall Picnic at Morgan Campgrounds for October 6th, 1:00-3:00.**
 - Confirmed with the Morgans
 - Meeting with 2 volunteers to help recruit gift cards and gifts.
 - Received 64 LMSP tee shirts to give away to attendees.
 - **Morgan family is trying to sell all their property in that area. They are retiring.**
 - **Becky will get the invite out next week.**
- Winter Volunteer gift
 - LaRosa's gift certificates worked well last year.

AMENITIES/CONVENIENCE

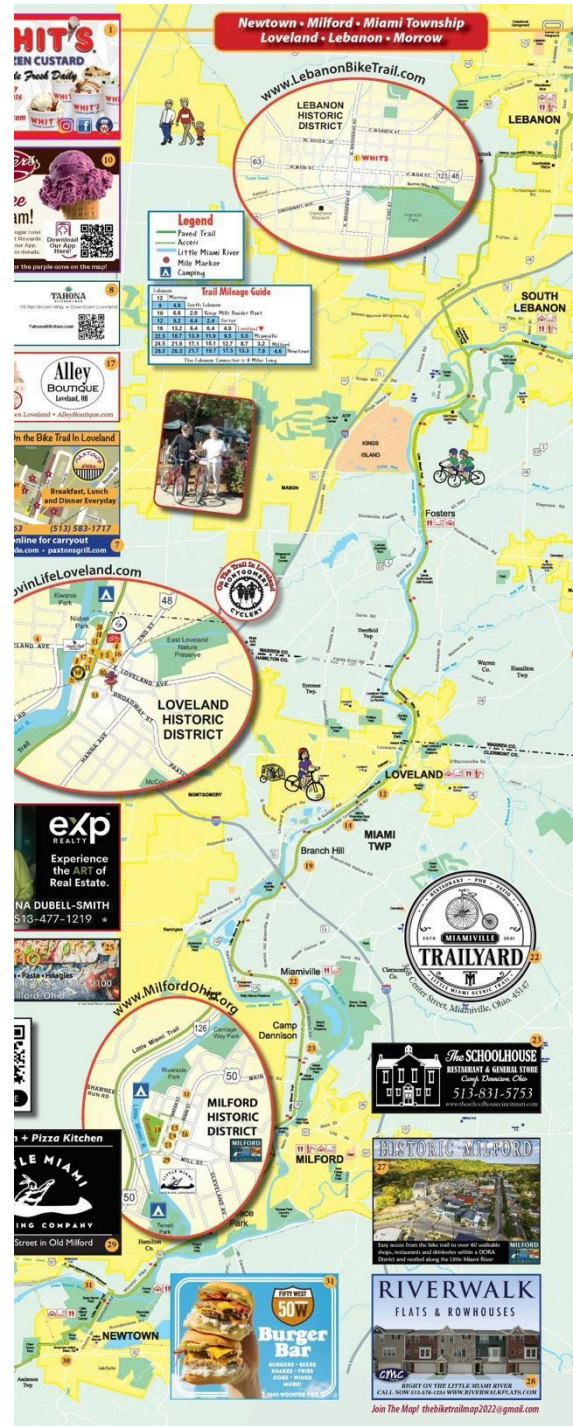
Information Kiosks, Becky Retzer

- Still working on replacement plans for the history and amenity signs.
- Cost should be around \$3,700 for 28 signs which will include all 3 panels except for Miamiville & Lebanon Spur.
- New Map – Contact made with John Robinson, designer/owner of the Loveland Bike Trail Map. Inquired if he would be willing to extend the map to include Morrow to Xenia. He quoted \$1000 for the additional map work and then to create posters to fit our 2 different kiosk sizes, an additional \$650 (the actual graphic work without advertisement). The map would only be used in our kiosks and website but cannot be printed for brochures. The area from Spring Valley to Xenia would only show the main streets around the Xenia trailhead. Would have coloring the same as our history poster & informational poster to make the 3 panels consistent with our branding. John would not use the additional artwork on the maps he sells.

MOTION: Becky made a motion to allocate up to \$1,800 for the mapographer & graphic work to create a new map (2 different sizes) for the kiosks and website.

Dick seconded

Motion approved



Corwin Parking, Dick Feldmann

- Steve Williamson of Red Barn in Corwin has our approval to purchase the material and increase the bike user parking in Corwin.
- Work hasn't started.

Park Entry Signs, Dick Feldmann

- Proposing new signage at all entry points. Trail has
 - 33 Major Intersections – Require full sign tree in each direction.
 - 11 Minor Intersections – Requires just the Park sign in each direction

- 2 Terminations – Already has a large park sign but needs the trail and rules signs only in one direction.
- Status
 - 90 State Park signs have been received from A&A Safety. Majority are up.
 - 75 route signs received. Majority are up.
 - 28 street signs received and are going up.
 - 20 rule signs received and have gone up in Far South section.
 - 3 out of 12 new or replacement sign posts installed.
- Expenses to date
 - 90 New LMSP park signs \$3,780.00
 - 75 Route signs \$2,250.00
 - 28 Street signs to replace missing street signs \$1,050.00
 - 90 New Rules Signs \$5,400.00
 - Security Screws and washers \$1,004.66
 - Security Labels \$102.57
 - 14 Sign Posts \$663.32
 - Travel Reimbursement
 - **Total: 14,250.00**

MOTION: Dick made a motion for 90 new rule signs at \$60 per sign for a total of \$5,400.
Bruce seconded
Motion approved

- **Additional needs**
 - Since my original survey, additional signs have “disappeared” (pilfered) from the trail. Will need to make a final order with A&A.
 - Casey requesting full sign trees at all intersections including minor intersections.
 - 10 more sign posts – est \$600
 - 3-4 more street signs – est \$160
 - 15 more Route signs – est \$450
 - Total: \$1,210

King Ave/Grandin Rd/Peters Cartridge factory (MM 35.3)

- Projects on hold
 - Tiffany provided bridge project property map and property status.
 - With the Grandin Road bridge project, the trail was shifted north in Warren County property. Locations for future amenities are all in this parcel.
 - Recommend we wait on improvements until after parcel is transferred to ODNR.
 - **Dick was told this property realignment will probably take a year.**
 - **FLMSP does not want to do anything at this trailhead until the property issues are settled.**

Camp Dennison Property:

- o **Bruce asked about this property being donated to the park.**
- o **Dick has heard nothing in a while and assumes the issue is dormant.**
- Future Amenities
 - o Sign Tree
 - o Information Kiosk
 - o Picnic Shelter
 - o Benches
 - o Memorial to Steve

Spring Valley

- Bike Pump broke again. Will need to order new hose and valve connection.

TRAIL CONDITION & DRAINAGE

Funding for pavement replacement, Ron Gorley

- We learned that we received \$200,000 from the Ohio capital budget to repave between South Lebanon and Morrow. (FLMSP has committed \$50,000)
- **We started a major campaign out to our Constant Contact list with a goal of \$100,000. Have already received ~\$54,000.**
- Dick submitted a grant request to Cincinnati Cycle Club for \$5,000.
- Becky has a volunteer working on a spreadsheet with approximately 50 large organizations/donors to include with our communication.
- Will research Grant Station for possible donors.
- **Approached Ohio to Erie about a \$5k-\$10K grant request. That is underway.**
- **Warren County Foundation: Deadline is Oct. 15th. Ron has talked to them. Maybe \$10,000. They said this is a suitable project for them to grant.**
- **ACTION: Becky will send a 501C form to Ron. He also needs a 990 Tax Return for non-profit.**
- **Tiffany said ODNR will ask for quotes from contractors. Then they will ask how much they can do for \$200,000. FLMSP goes to the contractor and asks how much more they can do for another \$200,000.**

Route 73 Bridge over trail at Corwin (MM 14.5)

- **Bike trail closed. Scheduled open on the 12th, but still sinking pylons.**
- Road: New west bound lane open. East bound lane closed and gone.
- Managed by ODOT District 8.
- <https://www.transportation.ohio.gov/about-us/news/district-8/warren+county+bridge+rehab+project+set+to+begin+on+s.r.+73+02+14+24>
- "The project is scheduled to be completed in the fall of 2024."

Route 42 Bridge over trail at Spring Valley (MM 7.0)

- **Trail is open.**

- Road: New north bound lane open. South bound lane closed and gone. Forms are up for the south bound lane sub-structure.
- Managed by ODOT District 8.
- <https://www.transportation.ohio.gov/projects/projects/102746>
- "The interim completion for the project is November 2024, and the final completion is June 2025."

Trail slip at I-71 Jeremiah Morrow Bridge (MM 22.1)

- See above.

Trail slip at Glendale-Milford Rd (MM 50)

- See above.

Trail slip at Gladys Run (MM 4.5)

- See above.

Middletown Road area, Rick Forrester

- Part of the trail (north of the intersection about 50 feet) is being undercut by either a collapsed drainage pipe or by groundhogs.

OUTREACH

Morrow, Becky Retzer

- Becky will attend next council meeting. Future plans may include a Railroad History Museum using the railroad car on ODNR property. Researching grants and verifying who owns the car.

Train Rail, Rick Forrester

- Working on a trail historical plaque project with Gerry York. One at Fosters and one on the history of Little Miami Railroad. Gretchen and Phil Stone own the Butterworth property (part of Underground Railroad) and may be able to provide information.

Other Outreach, Dick Feldmann

- TriState Trails Tour de CROWN Expo, August 24th 11:00am – 2:00pm at Fifty West Brewery. John and Bruce staffed a table.
- Greene County Cycling Classic August 22-24, 2024. Friday routes only went as far as Spring Valley due to Rt. 42 bridge closure.

BEAUTY

Pollinator Gardens, Becky Retzer, Rick Forrester

- MM 19.9 Oregonia Pollinator Prairie
 - Working with Christopher on his Eagle Scout Project. Christopher will be presenting a drawing with detail on pathways & garden areas. FLMSP/ODNR will need to spray area once he marks off location.

- MM 39.1 under power lines doing well. New sign supplied by ODNR has been installed at garden.
- New area at MM 38.5.

S Lebanon Rain Garden, Becky Retzer,

- Work will start in in next week or so.

SAFETY

FUTURE GENERAL BOARD MEETINGS

October General Board Meeting, Wednesday, October 9th on MS Teams.

Fall Volunteer Appreciation Picnic, October 6, 1:00-3:00 at Morgan's Campground.

MOTION: Dick made a motion to adjourn

John seconded

Meeting adjourned