

**utes_Friends of the Little Miami State Park
General Board Meeting 10/9/2024
MS Teams
Meeting Agenda & Presentation-**minutes****

Minutes

Motions

Actions

AGENDA / STRATEGIC PLAN.

1. Introductions
2. Approval of Minutes
3. Treasurer's Report
4. ODNR Report
5. FLMSP Administrative Business
6. Beauty
7. Volunteer Management
8. Amenities/Convenience
9. Outreach
10. Trail Condition & Drainage
11. Safety
12. Future General Board Meetings

Call to Order: Dick Feldmann

Introduction of Board:

Dick Feldmann	President
Ron Gorley	Vice President
Becky Retzer	Treasurer
Bill Brown	Secretary
Rick Forrester	Member at Large
John Telintelo	Member at Large
Bruce Cortright	Member at Large

Introduction of Members and Guests:

Casey Marcum	ODNR
Tiffany DeChant-Hunt	ODNR
Janet Slater	
Margee Kirkpatrick	
Diane Wright	

- **Dick introduced Margee, the new TrailMail person taking over for Janet.**
- **Margee lives in Maineville at Miami Bluffs.**
- **She rides the trail often and has done newsletters in the past.**

Approval of Minutes: Bill Brown

- **August Board Meeting, distributed September 23, 2024.**

MOTION: Bill made a motion to approve Sep. meeting minutes

Dick seconded
Motion Approved

Treasurer's Report: Becky Retzer - INTERIM

FLMSP CASH ON HAND	08/31/24	08/31/24	
Unrestricted	134,438	121,774	-12,664
Restricted	113,991	115,541	1,550
Memorial Benches	51	51	0
Pavement Fund*	103,940	105,490	1,550
Grandin Rest & Info	10,000	10,000	0
Station			
Savings Account	42,604	42,661	7
CD(s)	159,423	159,423	0
Receivables	64	64	
Total	248,429	237,315	-11,114

P&L Comparison	YTD 08/2023	YTD 08/2024
Revenue	58,711	77,577
Expenses	42,751	40,552
Net Operating Revenue	15,960	37,025

- Dates to be corrected due to error when copied over from Becky into board presentation.
- Profit and Loss comparison not updated for this month.
- Giving Tue. is Tue. after Thanksgiving. Dick proposes a fundraising appeal on that day for FLMSF. Becky will send out an appeal on Giving Tue.
- Reminder after the first of the year.
- The appeal to support paving will need to have a deadline in order to receive it in time for the project.

Treasurer Narrative, Becky Retzer

- Financials will be emailed to Board by end of next week.
- Fermann & Co is working on our tax filing. Completed – in queue for review.
- CD Renewal Dates: LCNB 04/03/25 4.40%
Huntington 10/13/24
Huntington 2 01/29/25 4.88%

ODNR, Casey Marcum, Tiffany DeChant-Hunt

Staffing

- Casey
- Greg

- Russ

Trail slip at I-71 Jeremiah Morrow Bridge (MM 22.1)

- No change.
- Park staff and ODNR Engineers continuing discussions a long-term solution to correct the issue.
- Very likely trail will have to close during construction. Trying to resolve a requirement for a detour during the work where no appropriate detour is available.
- **Tiffany: They have decided on the style of the wall. Environmental administration has signed off.**
- **We will see some action soon and moving in the right direction.**

Trail slip at Glady Run (MM 4.5)

- No change.
- Slip is within 2 inches of pavement.
- Glady Run is covered by scenic rivers restrictions.

Trail slip at Glendale-Milford Rd (MM 50)

- No change.
- **Bruce indicates that this issue is not something FLMSMP volunteers can patch.**
- **Casey agrees it is too big for FLSMP to address. Hot patch would not help.**
- **It will need to be a capital project.**

FLMSMP ADMINISTRATIVE BUSINESS

Community Communications Manager, Dick Feldmann

- Introduction of new TrailMail team
 - o **Diane Wright**
 - o **Margie Kirkpatrick**
 - o **SP: Margee Kirkpatrick**
 - o **MAergee says she will handle Oct. issue and then she and Diane will work out how to divide the work in future months.**

Purchase of Mini-Excavator, Rick Forrester

- Kymron (Chinese made) RH14G excavators are available from Parsley Equipment in Indiana.
- Trailer has been purchased.
 - o With modifications to trailer, invoice came in at \$4,547.40.
- Excavator has been purchased and picked up. Currently at Rick Forrester's house being prep'd.
 - o With modifications to trailer, invoice came in at \$8,800.00.
- **Excavator has been purchased and picked up.**
- **Rick has the excavator in his backyard.**
- **It has been registered with the Dept. of Motor Vehicles.**

- He has run it and it works well.
- He is familiarizing himself with it and will begin writing the user manual/training manual.
- It has a claw to pick up trees and limbs.

Additional Storage at Fosters, Dick Feldmann

- Tony Blizniak reached out to Casey and Tiffany at picnic about a new storage facility at Fosters.
- Casey and Tiffany need to look at the facility. It will need some checking with the park's office of real estate office and it may be associated with the issues being resolved with the Monkey Bar.
- A separate buying would require going through the real estate office.
- First we have to decide what we want to do and then proceed with the proper reviews and paperwork.
- This consists of putting a new building next to the existing FLMSP building.
- Tiffany says we can use the park storage facility if we need it. It's at Caesar Creek, which would be a long way away for the south team.
- South Team storage, Ernst Concrete, could be used to store the blower.

VOLUNTEER MANAGEMENT

Whole Foods Market, Bill Brown

- Kenwood Whole Foods worked benches out of Loveland on October 8th.
- Tue oct 8th
- 5 people
- Very enthusiastic
- 4 benches and cleared download limbs.

2024 Volunteer Events, Dick Feldmann

- Fall Picnic at Morgan Campgrounds, October 6th, 1:00-3:00.
 - o Came off extremely well.
 - o Thanks to Becky and Diane for putting it together.
 - o Thanks to Morgan's for providing location.
 - o Thanks to companies donating gifts.
- Winter Volunteer gift
 - o LaRosa's gift certificates worked well last year.

AMENITIES/CONVENIENCE

Information Kiosks, Becky Retzer

- Still working on replacement plans for the history and amenity signs.
 - Cost should be around \$3,700 for 28 signs which will include all 3 panels except for Miamiville & Lebanon Spur.
 - New Map – Contact made with John Robinson, designer/owner of the Loveland Bike Trail Map. Inquired if he would be willing to extend the map to include Morrow to Xenia. He quoted \$1000 for the additional map work and then to create posters to fit our 2 different kiosk sizes, an additional \$650 (the actual graphic work without advertisement). The map would only be used in our kiosks and website but cannot be printed for brochures. The area from Spring Valley to Xenia would only show the main streets around the Xenia trailhead. Would have coloring the same as our history poster & informational poster to make the 3 panels consistent with our branding.
- John would not use the additional artwork on the maps he sells.

Motion to allocate up to \$1,800 for the mapographer & graphic work to create a new map (2 different sizes) for the kiosks and website. This was a motion from the last meeting.

- **Becky asked if Tiffany has a budget for the maps. Tiffany says they have an overall park budget. Becky would like to work within that budget.**
- **State printing gave a price of \$1 per brochure.**
- **Tiffany can commit to 1,000 brochures.**
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Portable Restrooms, Dick Feldmann

- Switchover to winter configuration will occur November 1st.
- **State uses JK Rentals for park portalets if we want an alternative. Rumpke is our current provider.**
- **JK Rental is in Wilmington.**

Park Entry Signs, Dick Feldmann

- Proposing new signage at all entry points. Trail has
 - o 45 Intersections – Require full sign tree in each direction.
 - o 2 Terminations – Already has a large park sign but needs the trail and rules signs only in one direction.
- Status
 - o 90 State Park signs have been received from A&A Safety. Majority are up.
 - o 75 route signs received. Majority are up.
 - o 28 street signs received and are going up.
 - o 62 of 90 rule signs received and are going up.
 - o 5 out of 13 new or replacement sign posts installed.
 - o **Will continue to work sign installation this Fall.**

Corwin Parking, Dick Feldmann

- Steve Williamson of Red Barn in Corwin has our approval to purchase the material and increase the bike user parking in Corwin.
- Work hasn't started.

Spring Valley

- Bike Pump broke again. Will need to order new hose and valve connection.

TRAIL CONDITION & DRAINAGE

Funding for pavement replacement, Ron Gorley

- We learned that we received \$200,000 from the Ohio capital budget to repave between South Lebanon and Morrow. (FLMSP has committed \$50,000)
- We started a major campaign out to our Constant Contact list with a goal of \$100,000. Have already received ~\$54,000.
- Ron applying for a \$10,000 impact grant from Warren County Foundation.
- Dick submitted a grant request to Cincinnati Cycle Club for \$5,000.
- Becky has a volunteer working on a spreadsheet with approximately 50 large organizations/donors to include with our communication.
- Will research Grant Station for possible donors.
- **If we are successful in all these efforts, we will be close to raising all funds required.**
- **Tiffany: Packet goes to the controlling board for approval.**
- **They need the funds and the authority to spend it.**
- **Then they will move forward to engineering.**
- **Project seems to be moving forward.**
- **Ron asked that Tiffany send us the results from the controlling board and keep us updated as it moves forward. Tiffany said she would, especially if we are not CC on any emails.**

Route 73 Bridge over trail at Corwin (MM 14.5)

- Bike trail open.
- Road: New west bound lane open. East bound lane closed and gone.
- Managed by ODOT District 8.
- <https://www.transportation.ohio.gov/about-us/news/district-8/warren+county+bridge+rehab+project+set+to+begin+on+s.r.+73+02+14+24>
- "The project is scheduled to be completed in the fall of 2024."

Route 42 Bridge over trail at Spring Valley (MM 7.0)

- Trail is open.
- Road: New north bound lane open. South bound lane closed and gone. Forms are up for the south bound lane sub-structure.
- Managed by ODOT District 8.
- <https://www.transportation.ohio.gov/projects/projects/102746>

- “The interim completion for the project is November 2024, and the final completion is June 2025.”

Trail slip at I-71 Jeremiah Morrow Bridge (MM 22.1)

- See above.

Trail slip at Glendale-Milford Rd (MM 50)

- See above.

Trail slip at Gladys Run (MM 4.5)

- See above.

Middletown Road area, Rick Forrester

- Part of the trail (north of the intersection about 50 feet) is being undercut by either a collapsed drainage pipe or by groundhogs.
- **Casey says she has not looked at that one yet.**
- **Casey checked and she put 3 bags of cold patch in that hole.**

OUTREACH

Morrow, Becky Retzer

- **Becky will attend next council meeting. Future plans may include a Railroad History Museum using the railroad car on ODNR property. Researching grants and verifying who owns the car.**
- **Morrow owns the rail car.**
- **We will not have access to the railroad car.**
- **Brewery opening in the train station intends to use it.**

Train Rail, Rick Forrester

- **Working on a trail historical plaque project with Gerry York. One at Fosters and one on the history of Little Miami Railroad. Gretchen and Phil Stone own the Butterworth property (part of Underground Railroad) and may be able to provide information.**

BEAUTY

S Lebanon Rain Garden, Becky Retzer,

- Work will start in in next week or so.
- Planning to use new excavator to prepare the land.
- **Oct. 15th may work for initiating work.**
- **Casey can get there at 7 AM.**
- **Ron will pick up an excavator at Rick's.**
- **Casey can run it. Rick will provide the binder with the manual.**
- **Loading instructions included for loading on the trailer.**
- **Ron can be at Rick's for a training session at 9:00 this Thu.**
- **Maybe the project should be pushed out until Rick is available.**
- **Oct. 29th would work for everyone. Becky will arrange for that date.**

Pollinator Gardens, Becky Retzer, Rick Forrester

- MM 19.9 Oregonia Pollinator Prairie
 - Working with Christopher on his Eagle Scout Project. Christopher will be presenting a drawing with detail on pathways & garden areas. FLMSP/ODNR will need to spray area once he marks off location.
 - **This will be an education garden. Working on getting the funding.**
 - **This is an early Spring 2025 project.**
 - **No access to water there.**
 - MM 39.1 under power lines doing well. New sign supplied by ODNR has been installed at garden.
 - New area at MM 38.5.
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- **Rick; O'Bannon Creek hillside to creek looks like a good site for an Eagle Scout project to work on access to the creek. It's Loveland property and they should be contacted. Dick added it to his Eagle Scout project list.**
 - **Tiffany says the state does not have rules or standards for steps, but there are resources that could help with design.**

SAFETY

FUTURE GENERAL BOARD MEETINGS

November General Board Meeting, Wednesday, November 9th on MS Teams.

CORRECTION: Nov 13th

No December Board Meeting.

January General Board Meeting, Wednesday, January 8th on MS Teams.

MOTION: Dick made a motion to adjourn

Ron seconded

Meeting adjourned